

Southern Wiltshire Area Board AGENDA

Place: Pitton Village Hall, Whitehill, Pitton SP5 1DJ
Date: Thursday 6 October 2011
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine	Winterslow
Julian Johnson	Downton and Ebbel Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall – (Vice-Chairman)	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Items to be considered

Time

1. **Welcome and Introductions**

7.00pm

2. **Apologies**

3. **Minutes** (*Pages 3 - 18*)

To approve and sign as a correct record the minutes of the previous meeting held on Thursday 25 August 2011.

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements** (*Pages 19 - 24*)

To receive Chairman's Announcements including:

Area Board news and updates -

- Proposal for Youth Engagement Project through Duke of Edinburgh Award Scheme

For information:

- Free Home Insulation Scheme
- Winter Highways Matters
- Registration of Septic Tanks

6. **Current Consultations**

To note the information on the following current consultations:

Consultation	Closing Date	More Information
New draft Children and Young Peoples Plan 2012-2015	15 November 2011	A new Children and Young People's Plan 2012-2015 has been drafted and is now out for consultation. This is an important consultation as the Plan will inform priorities for children's services and the focus of partnership working. The Plan is produced by the Wiltshire Children & Young People's Trust (a multi-agency partnership which includes broad representation from children's services across Wiltshire).
Children in Care Commissioning Strategy 654kb	20 October 2011	This is the draft of Wiltshire Children's Trust commissioning strategy for children and young people in care. The strategy has

		<p>been produced in line with the Wiltshire Children's Trust commissioning framework. This is an update to the previous placements strategy. The update provides an opportunity to highlight achievements, consult on plans for the future and take into account some key changes to the legal framework for looked after children.</p> <p>Please send any response to this consultation to pathways@wiltshire.gov.uk. For more information please contact Jane Shuttleworth, Interim Commissioning Project Manager by email jane.shuttleworth@wiltshire.gov.uk or by phone on 07764 583178</p>
Housing needs survey	Open	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk Telephone: 01249 706614</p>
Consultations on Traffic Regulation Orders	Open	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

Full information can be found on the Council's Consultation portal by clicking on the link: <http://consult.wiltshire.gov.uk/portal>

7. Leader of the Council - Councillor Jane Scott OBE

7.10pm

Councillor Jane Scott OBE, Leader of the Council, will give a brief overview of her areas of responsibility, followed by a chance to ask questions.

8. Community Asset Transfers in Redlynch (Pages 25 - 36)

7.30pm

The Area Board Members will consider two Community Asset Transfer applications, by Redlynch Parish Council for the transfer of land at the Chalk Pit, Muddyford Road, Redlynch and Vale Road Allotments, Woodfalls, in accordance with the Wiltshire Council's Community Asset Transfer Policy. The Board will also hear from Landford PC about their successful asset transfer.

(report attached)

Officer: Tom Bray, Community Area Manager

9.	<p>New Police Satisfaction Survey (Pages 37 - 38)</p> <p>To receive information on recent Police satisfaction statistics for the community area as detailed in the attached report.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p>	7.40pm
10.	<p>Our Focus on Local Employment (Pages 39 - 42)</p> <p>To agree funding for the Local Employment projects under the three work streams that we have been working on:</p> <ol style="list-style-type: none"> 1. Local Vacancies for Local People 2. Support for Small Businesses 3. Setting up Job Clubs 	7.50pm
11.	<p>A Focus on Speeding (Pages 43 - 50)</p> <ul style="list-style-type: none"> • Getting Speedwatch or Speed Indicator Devices (SIDs) in your village We will outline the process for requesting the Area Board to deploy a SID in your village. • 30MPH Wheeled Bin Stickers To consider funding for this scheme. <p><i>Officer: Tom Bray, Community Area Manager</i></p>	8.00pm
12.	<p>Community Area Transport Group (CATG) Update and Councillor Proposal for additional funding (Pages 51 - 60)</p> <ul style="list-style-type: none"> • CATG Update Update on progress of all approved CATG schemes. • Councillor Proposal for Additional Funding To consider a bid to fund the shortfall required to complete the Charlton All Saints scheme. <p><i>Officer: Tom Bray, Community Area Manager</i></p>	8.15pm
13.	<p>Partner Comments and Updates (Pages 61 - 68)</p> <p>A chance to update the Board on your initiatives or issues in the area. Written Partner Updates are also attached.</p>	8.30pm
14.	<p>Your Local Issues (Pages 69 - 70)</p> <p>To note the attached report detailing the progress of Local Issues in the Community Area.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p>	8.40pm

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| 15. | Community Area Grants (Pages 71 - 84)

The Board will consider applications for funding from the Community Area Grant Scheme.

<i>Officer: Tom Bray, Community Area Manager</i> | 8.45pm |
| 16. | Close (Pages 85 - 86)

A copy of the Forward Plan is attached for information. | 9.00pm |

Future Meeting Dates

Thursday, 15 December 2011

7.00pm

Trafalgar School, Downton

Thursday, 2 February 2012

7.00pm

Winterslow Village Hall

Thursday, 5 April 2012

7.00pm

Morgans Vale & Woodfalls Village Hall

Thursday, 7 June 2012

7.00pm

Coombe Bissett Village Hall

Thursday, 26 July 2012

7.00pm

Alderbury Village Hall

Thursday, 27 September 2012

7.00pm

Pitton Village Hall

Thursday, 29 November 2012

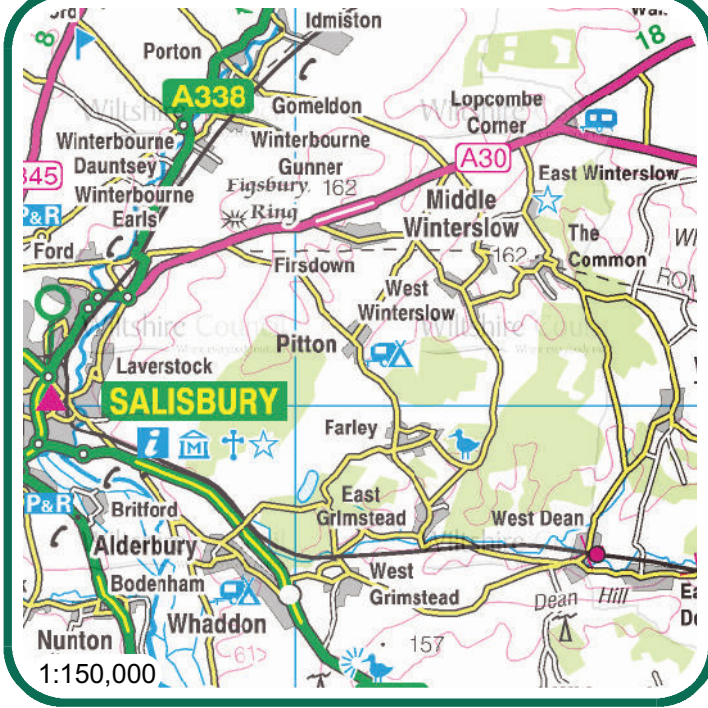
7.00pm

Trafalgar School, Downton (TBC)

Thursday, 31 January 2013

7.00pm

Winterslow Village Hall



Pitton Village Hall
White Hill
Pitton
Wiltshire
SP5 1DY



 Where everybody matters



MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Alderbury Village Hall and Social Club, Rectory Road, Alderbury,
Salisbury SP5 3AD
Date: 25 August 2011
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan,
Cllr Christopher Devine, Cllr Julian Johnson

Cllr Keith Humphries, Cabinet member for Public Health and Protection Services.

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Service Director - Waste Management

Town and Parish Councillors

Alderbury Parish Council – D Biggs, E Hartford, A Newbery & L Whetton
Britford Parish Council – M Hitchings
Clarendon Park Parish Council – K Rodger
Downton Parish Council – J Brown, C Hall, J Whitmarsh & N Wilson
Firsdown Parish Council – B Edgely
Landford Parish Council – J Martin
Laverstock and Ford Parish Council – V McLennan
Odstock Parish Council – R Parsons
Pitton and Farley Parish Council – C Purves & A Shaw

Redlynch Parish Council – J Horsburgh, C Morrison & D Trick
Winterslow Parish Council – P Robinson

Partners

Wiltshire Police – Sergeant Dean Garvin & PC Matthew Holland
Wiltshire Fire and Rescue Service – Mike Franklin
New Forest National Park Authority – David Illsley

Total in attendance: 47

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Southern Wiltshire Area Board and introduced the councillors and officers in attendance.</p> <p>He informed everyone that item 9 – Changes to the Waste and Recycling Services in your area, would be filmed and posted on YouTube.</p>
2.	<p><u>Apologies</u></p> <p>There were none.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the previous two meetings held on Thursday 23 June and Thursday 21 July 2011 were agreed as correct records and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>Transport provision for activity days There were two young people's activity days still to take place, these were in Downton on 30th August and in Laverstock on 31st August 2011. Parish councils were urged to get involved if they could assist with the provision of transport for the young people to and from the events.</p> <p>Reminder to Parish Councils to log highways issues on the online Issue System The Board had urged parish councils to use the online issues system to raise highways issues so that the Board had an understanding of the maintenance requirements of each community. Then the Community Area Transport Group would then be in a position to influence the scheduling of Highways maintenance work.</p> <p>Speed Indicator Devices (SIDs) The Board also urged communities to pin point all areas where there are concerns about speeding. Sites can then be tested using metrocount strips to determine the extent of the problem. It might be possible to set up a Speedwatch Scheme, or the site could be eligible for the deployment of a SID.</p>

	<p>At the next Area Board there will be an update on this process.</p> <p>Update on Winterslow Village Design Statement (VDS) The Chairman, on behalf of the Area Board undertook a review of the Winterslow VDS and proposed that it be endorsed by the Board as a genuine representation of the views of the village. He added that it was unknown at present exactly how much force the statement would hold until the Localism Bill was released.</p> <p><u>Decision</u> The Southern Wiltshire Area Board endorsed the draft Winterslow Village Design Statement as having been produced by a genuinely representative consultation of village opinion and supports its submission for adoption as Supplementary Planning Guidance by Wiltshire Council.</p> <p>Help to Live at Home The Board noted the information attached to the agenda on the joint Council and NHS review of the services available to older and vulnerable people living in the county.</p>
6.	<p><u>Current Consultations</u></p> <p>The Board noted the details of the current consultations listed on the agenda, along with the link to the consultation portal web page online where more information could be found.</p> <p>Referring to the Volunteering Consultation the Chairman added that volunteers would become increasingly important as we move forward into the 'Big Society'.</p> <p>A leaflet detailing a request for volunteers to assist in the digital switch over programme had been circulated around the room for anyone who may be interested in taking part.</p>
7.	<p><u>Feedback from the Community Safety Special Board Meeting</u></p> <p>There had been a range of extremely good presentations at the last special meeting of the Area Board, which had focused on Community Safety.</p> <p>The Chairman outlined some of the suggestions from the special meeting reminding parish councils that the Board would like each of them to nominate a lead member for community safety.</p> <p>Questions and comments included:</p> <ul style="list-style-type: none"> • Winterslow had funded 250 30 mph wheely bin stickers of the 30mph sign. They were keen to produce a further 50 stickers for additional houses and asked if the Board would consider an application for funding these and suggested that if other villages were interested in the scheme

	<p>then purchasing the stickers in a larger quantity might be more cost efficient.</p> <ul style="list-style-type: none"> • Other villages were interested in the scheme but clarification on whether it was legal to display these stickers was requested. Councillor Humphries agreed to find out and feed back to the Board at a later date. <p>Action: Councillor Humphries <i>Information provided by Cllr Humphries will be included in a report which will be attached to the agenda of the next Area Board meeting on 6 October 2011.</i></p> <p>Tom Bray agreed to send a message out across the 15 parishes to establish how much interest there was across the community area, so that a bid for funding could be put together.</p> <p>Action: Tom Bray</p>
8.	<p><u>Cabinet Representative - Councillor Keith Humphries</u></p> <p>Councillor Keith Humphries, Cabinet member for Public Health and Protection Services, outlined his areas of responsibility. He explained that his portfolio was both wide and unusual and that a great deal of his time was spent working with partners outside the Council.</p> <p>Current areas of Councillor Humphries work include:</p> <ul style="list-style-type: none"> • Community Safety Partnership and Consumer Direct – currently working with the Transition Board to bring public health back into local government. Services included are breast screening, bowel screening, anti smoking schemes and tackling teenage pregnancy and obesity. • Health & Safety – areas of work include animal health, animal movement passports and planning for the Olympics. This year work is underway to reduce the number of unintentional injuries to young children, such as scalds and burns. • Protection Services – Including community safety and domestic abuse. There were 2,058 reported incidents of domestic abuse in Wiltshire in 2010, however with only 1 in 5 incidents being reported, the true figure could be much higher. The cost of dealing with the reported incidents in 2010 was £19 million. • Food Safety – The star rating on the doors of restaurants is to be replaced with a new scheme. Wiltshire Council has won an award of

£42,000 to implement the new system which is much more hygiene based.

- **Environmental Health** - The care of the sewers, would be moving over to the Water Authority.
- **Trading Standards** – Investigating internet scams, current work is underway to investigate a scam where fake vodka is being produced and sold around the county. This vodka contains high amounts of anti-freeze and is highly dangerous when consumed.
- **Olympics** – Responsible for Team Wiltshire, the delivery of the Olympics in Wiltshire and the nostalgia after the event. Nominations for torch bearers can still be put forward. Anyone can be nominated however the team are keen to hear about unsung heroes aged between 12 – 25 years.

Questions and comments were then taken from the room, these included:

- Councillor Devine had contacted Trading Standards for an elderly resident who was concerned over fuel prices. They had looked into the situation the same day. He felt they were doing a good job.
- Are there any plans for development at Thorney Down Transfer Station.
Answer: There is a time limited planning consent at that site which expires in 2016. There are no plans for development at that site.

Information received from Tracy Carter following the meeting:

Thorney Down Waste Transfer Station is included in our Proposed Submission Draft Waste Site Allocations document which was consulted on during 13 June - 8 Aug.

The site has been assessed and is considered potentially suitable, in principle, for composting and inert waste recycling/transfer facilities however to my knowledge no new planning application has been submitted.

An online version of the document is available to view here: http://consult.wiltshire.gov.uk/portal/spatial_planning/waste_sites/wastesitesdpd

A report on the Development Plan Document Waste Site Paper will be considered by full Council at the meeting to be held on 8 November 2011.

- How does the new food safety scheme impact on current food safety

certificates? Answer: Councillor Humphries did not know, and undertook to find out and feed the information back to the Board.

Information provided by Councillor Humphries following the meeting:

There is a link to the old scheme/certificates, in fact it is a very similar scheme; all scores are based on the same criteria (food hygiene practices, structure and confidence in management), the only differences are the appearance in window stickers/certificates, the use of the national website and businesses will be able to request a re-visit. The Food Standards Agency are also looking to pass legislation which makes it mandatory for LA's to join the scheme, make it mandatory for businesses to display the certificate and to allow LA's to charge for revisits (not date yet).

Businesses will be transferred to the new scheme using historic data, for the majority this will mean if they are 3 stars now they will be transferred to the new scheme as 3 stars. For a minority their score may change due to the new banding, but they will only go up and not down which is reassuring.

- Does drug abuse come under your portfolio and if so what is being done about it? Answer: Yes it is and there is a drug and alcohol policy which was approved by the Community Safety Partnership.
- At Pound Bottom Site where there has been leakage, it is thought that they aim to import soil to cover up the leakage, using lorries to bring the spoil in, would this cause an environmental health issue? Answer: Tracy Carter agreed to look into this matter and provide an answer to the Board.

Information received from Tracy Carter following the meeting:

The Pound Bottom Landfill Site now lies outside Wiltshire's administrative boundary, falling within the New Forest National Park.

The Park Authority regulate the planning permission(s) for the site. The last contact we had was: Lucie Cooper, Monitoring and Enforcement Officer, New Forest National Park Authority, South Efford House, Milford Road, Lynton, SO41 0JD – Telephone: 01590 646628.

Any 'leakage' problem would fall to the Environment Agency. The EA generally prefer contact, in the first instance, via its National Customer Contact Centre; PO Box 544, Rotherham, S60 1BY. Telephone - 0845 9 333 111.

- Is the Olympic route defined yet? Answer: The route will be announced in November, however the night before the torch reaches Salisbury it will be in Reading and the morning after Salisbury it will be in Weymouth.

The Chairman thanked Councillor Humphries for attending the meeting. He added that the format of the agenda had been changed, as a result of the parish council liaison meeting where it had been established that people wanted the

	Cabinet representative to have a bigger slot on the agenda.
9.	<p><u>Changes to the Waste and Recycling Service in your area</u></p> <p>Tom Bray, Community Area Manager asked people to take part in a short quiz on waste and recycling services, by using the voting handsets which had been circulated previously. This was a fun way to establish how much people knew about which services were available and which items could be recycled under the new scheme.</p> <p>Tracy Carter, Service Director for Waste Management then gave a presentation to the Board on the implementation of the new services.</p> <p>This item was filmed and has been uploaded to YouTube to enable other people who were unable to attend the meeting to see it. The item can be viewed online by clicking on the link below: http://www.youtube.com/watch?v=iwK2Y2BBV2c&feature=channel_video_title</p> <p>In 2009, Wiltshire Council had inherited four different waste collection services from the four different councils. The council aims to provide the same service to everyone in Wiltshire.</p> <p>The cost of landfill tax is rising by £8 per tonne per year, the current cost is £56/tonne but this is set to reach £80/tonne by 2014.</p> <p>A county wide consultation previously showed that 72% of those who took part were in favour of the new waste and recycling service. For the South this would be:</p> <ul style="list-style-type: none"> • A fortnightly collection of plastic bottles and cardboard • A fortnightly black box recycling service • Non-recyclable waste to be collected fortnightly • An opt-in free garden waste green bin, collected fortnightly <p>For those households able to home compost were urged to continue to do this as it is the best way to recycle home garden waste. Currently, 12,000 tonnes of garden waste a year is sent to landfill.</p> <p>The deadline for people to sign up for the opt in green waste bin is 30th September 2011, for a delivery of the bin in February 2012. This can be done by telephone, online, by post or at one of the forthcoming road shows.</p> <p>Questions and comments were then taken, these included:</p> <ul style="list-style-type: none"> • A Downton resident was disappointed that only plastic bottles and cardboard could be recycled in the blue bin. <u>Answer:</u> The Council is aware that this may be a key issue for some of its residents; however by

only collecting plastic bottles we can achieve a high quality plastic recyclable material for the re-processor. If other plastics are included this reduces the rate that we are able to get for our plastics. It is hoped that in the future there will be a service which could take mixed plastics but for the time being that market is not there.

- Would it be possible to improve the access to and from the Salisbury Household Recycling Centre situated in the Churchfields Industrial Estate, Salisbury. Currently using the same access ramp to enter and to depart causes a congestion problem? Answer: The Council is aware of the concerns around the Churchfields site and that traffic management there can sometimes be an issue.
- Are there any plans to digest food waste to turn it into methane? Answer: At present it would not be economically viable for the Council to collect and process that type of waste.
- Can Tetra pack items go in with the cardboard for recycling? Answer: No, Tetra Pack presents its own problems as they have to be returned to the manufacturers in Sweden as they are the only plant capable of recycling them for reuse.
- One person commented that although he was pleased with the recycling service, he felt that the black box was too heavy when full to carry out for collection and suggested that this box should have wheels. Answer: A second black box can be supplied to households who find that they fill their first one, or for those who have difficulty lifting the black box, two smaller baskets can be provided. Other alternatives may be considered in the future.
- When the blue bins had originally been implemented, one person had asked a collection operative which items could be put in for recycling, to be told that everything could. He asked if the collection team could be educated to provide the correct information. Answer: All staff will be briefed before the new services are implemented. Staff are encouraged to direct people to the website or to contact the waste services team for further information if they have been unable to answer a question.
- Does Wiltshire Council confer with other counties on the different services available, as there seems to be a wide difference between some counties? Answer: It is for each waste collection authority to decide which services it can offer and for each waste disposal service to decide which methods to use to process the materials collected. As every authority tries to recycle more and more, we will see additional services put in place.
- As we go over to a fortnightly collection of household non-recyclable waste, will there be a plan to increase the size of the black wheeled bin?

	<p><u>Answer:</u> No, the standard size of bin will be offered which is 180ltr.</p> <ul style="list-style-type: none"> • One person remarked that two weeks waste in to one bin does not go. <u>Answer:</u> It is anticipated that with the additional recycling collections available, the level of household waste will be reduced. • Is it the case that the economic factors governing the treatment of waste will force different counties to amalgamate schemes? <u>Answer:</u> There are difficulties associated with the planning stage for a site which deals with more than one county's waste. There is usually residential opposition for processing another county's waste in their area. • If a household is particularly large, is there an opportunity to have a larger black bin? <u>Answer:</u> If households are experiencing difficulties in managing their waste, a member of the waste services team would meet with them to assist them managing their waste before considering issuing a larger bin.
10.	<p><u>A Focus on Local Employment - An update so far</u></p> <p>Since the last special meeting of the Area Board, Tom Bray, Community Area Manager had been working on various initiatives.</p> <p>Three strands which emerged were:</p> <p><u>Local Jobs for Local People – Jobs Boards at Business Parks.</u> Consultation work was currently underway at three business parks in Downton, Old Sarum and Whaddon. So far feedback had been good, 90% of those who returned the consultation paper said that they would advertise locally on a Job Board and 70% were interested in providing work experience opportunities.</p> <p>If any other parishes felt that this model would work in their area, they could contact Tom who would work with them on this.</p> <p><u>Working to Support Small Businesses – A focus group to find out from small businesses how we can support them.</u> A consultation document had been circulated, inviting small/home-based businesses to take part in a focus group to see how the Board could support them.</p> <p>The invite was sent to 101 Federation of Small Business members, 15 Parishes were emailed to pass on to small businesses and 500+ emailed on the Community Area Network.</p> <p>Consultation closes on 30 September with focus group to take place in October/November 2011.</p>

	<p><u>Starting up Job Clubs in the Area – Assisting communities to set up Job Clubs to help get people into work.</u></p> <p>A Job Club in Old Sarum will start at 1pm on Friday 16 September 2011, where job seekers will come together to learn practical skills to improve job searching. This session is open to all; anyone is welcome to attend as networking opportunities will be available for people who have something to offer.</p> <p>Businesses have been asked, if they will help contribute to Job Clubs or offer work experience for local people.</p> <p>The Board hoped to encourage the setting up of Job Clubs which were a practical way local communities could tackle unemployment.</p>
11.	<p><u>New Forest National Park Authority - What it does in our area</u></p> <p>David Illsley, Policy Manager – New Forest National Park Authority (NFNPA) gave an overview of their work both inside and outside the park boundary.</p> <p>The NPA has a total of 22 members, the communities of Wiltshire are represented on the NFNPA by 2 members appointed by Wiltshire Council, as well as one Parish member. Councillor Julian Johnson is the current Chairman of the NFNPA (as a Wiltshire Councillor) and Councillor Leo Randall is also a member (as a Parish Councillor).</p> <p>David provided information on various work and roles of the officers at the NFNPA, this information along with their contacts are attached to the minutes as an appendix.</p> <p>Questions and comments included:</p> <ul style="list-style-type: none"> • Landford Parish Councillor John Martin expressed thanks to the NPA as without their assistance he felt they would not have been able to complete the Village Design Statement. • What work was being done to limit the amount of street furniture on the roads around the Park? <u>Answer:</u> The NFNPA is working with officers to reduce this. • Is it possible to expand the use of the painted circles containing the speed limit on the road? <u>Answer:</u> Wiltshire Council is responsible for highways, a decision must go to central government for application to have the speed on roundels instead of road signs.
12.	<p><u>Partner Comments and Updates</u></p> <p>The Board noted the NHS and Fire Service updates attached to the agenda and the Police update which was circulated at the meeting.</p> <p><u>Emma Procter – Extended Schools</u></p>

	<p>Today was G.C.S.E results day, schools in the community area had reported a rise in C to A grade results. Well done to all of the teachers and schools who had worked with the young people to achieve these results.</p>
13.	<p><u>Your Local Issues - Get involved, report issues in your community</u></p> <p>Tom Bray, Community Area Manager explained that although people are encouraged to use the Issue System, in the first instance an issue should be taken to the parish council for action, however if they are unable to resolve the issue then the online system should be used.</p> <p>A question was asked regarding Issue reference 1558 – Increased motorcycle traffic in Firsdawn at the Byway Open to All Traffic (BOAT). Brian Edgely asked for assistance on this issue. <u>Answer:</u> The Chairman agreed to meet with the Community Area Manager to discuss a way forward and to contact Brian with an update. Since then the Chairman and Community Area Manager have met the Parish Council at the site.</p>
14.	<p><u>Community Area Grants - Spread the word - £30k available</u></p> <p>No applications had been received on this occasion. The Chairman urged people to spread the word that funding of approximately £30,000 was available.</p> <p>Clarification on the changes to the Community Area Grants Criteria was requested. The Chairman noted that because parishes are able to raise money through the precept, Area Board Grants will only be awarded to community groups and parish projects that are brand new projects incurring one off expenditure and which have wider community benefits. To discuss a potential grant contact the Community Area Manager.</p>
15.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for coming. An evaluation of the meeting was then conducted where people could vote using the electronic handsets. The results of this are attached to the minutes.</p>
<p><u>Appendix - NFNPA Information and contacts</u></p>	
<p><u>Appendix - Police Update</u></p>	

New Forest National Park Authority Information and Contacts

Role as a Planning Authority:

- 1,000 planning applications per annum
- Wiltshire Council a statutory consultee on planning policy work
- Statutory duty for Wiltshire Council to have regard to Park purposes in making decisions that could affect the Park
- Liaison with Parish Councils in preparation of Village Design Statements (e.g. Landford)
- Regular Parish Quadrant meetings for the 3 Wiltshire Parishes within the Park

Contact – david.illsley@newforestnpa.gov.uk

Access and Recreation

- Small Grants Scheme available to help improve local countryside access within and to the National Park e.g. path resurfacing, replacing styles, benches and access leaflets
- Available to parish councils and landowners to improve access. Grants available for up to 75% of the project cost (max. grant £10,000)
- Projects jointly funded by HCC and NPA. Deadline for funding applications 30 Sept 2011
- NPA also supports Wiltshire Path Improvement Grants Scheme (PIGS)

Contact - sarah.manchester@newforestnpa.gov.uk

Transport and Tourism

- New Forest Tour 'red route' launched summer 2011, covering the north west of the Park
- Tour customers get free bus travel to and from Salisbury by purchasing Tour tickets on the Wilts & Dorset X3 bus service
- NPA working with Wiltshire Council on speed limits and weight restrictions in the Park.

Contact – chris.gregory@newforestnpa.gov.uk

Promoting Education

- Linked to the second statutory Park purpose
- NPA website '*Learning Guide*' provides useful information for students and teachers
- Around 8,000 children and young people engaged last year by NPA Education Officers
- NPA worked with local Wiltshire schools in Alderbury & Grimstead; Morgan's Vale and Nomansland, including co-ordinating trips to Minstead Study Centre
- Travel Grant Scheme available to schools in Park and others in areas of deprivation

Contact - sue.palma@newforestnpa.gov.uk

Land Advice Service

- Independent Land Advice Service part funded by the NPA, Natural England and HIOWWT
- Covers the Avon Valley as far north as Salisbury, the New Forest and the areas in between - a wider area than the Park boundary
- Over 250 land managers advised in last 18 months, including Town & Parish Councils
- Free, independent land management advice, including training and help accessing funding Linked to the second statutory Park purpose
- NPA website '*Learning Guide*' provides useful information for students and teachers
- Around 8,000 children and young people engaged last year by NPA Education Officers
- NPA worked with local Wiltshire schools in Alderbury & Grimstead; Morgan's Vale and Nomansland, including co-ordinating trips to Minstead Study Centre
- Travel Grant Scheme available to schools in Park and others in areas of deprivation

Contact - sue.palma@newforestnpa.gov.uk

- Small Grants Scheme available for hedge planting, fencing, invasive plant removal etc.

Contact - julie.stubbs@nflandadvice.org.uk

**Crime and Community Safety Briefing Paper
Southern Wiltshire Community Area Board
Alderbury Village Hall
Thursday 25 August 2011**



1. Neighbourhood Policing

Team profile:

Team Leader

Sergeant 1960 Dean Garvin

Alderbury and Laverstock

Pc 1594 Henry Clissold and PCSO 6099 Kim Weston

Downton

Pc 1157 Matt Holland, Pc 655 Fritz Macaulay and PCSO 6237 Luke Taylor

2. NPTs - Current Priorities & Consultation Opportunities:

1: Speeding and Establishing Community Speedwatch in Homington

Pc Holland and his team will undertake speed enforcement in Homington following issues raised by the local community. Pc Holland will use this opportunity to establish a community speedwatch within the area in order to further combat speeding.

2: ASB in and around Spiders Island, Alderbury

Following a serious assault in Whaddon, the continued targeting of a vulnerable family in Alderbury and sporadic anti-social behaviour in and around Spiders Island the team will increase the number of area patrols, target those responsible and take a firm attitude with families unwilling to work with the police with our partner agencies.

3: HGV's travelling through Milford, Landford and Downton

In order to support those residents taking part in the Lorry Watch scheme through Milford the team will increase the number of static patrols looking to catch those lorry drivers unwilling or unable to read the clear signage in place. The rural team will also make contact with Landford and Downton PC's to see if similar schemes can be set up in these areas.

3. Police Authority Representative: Mr Angus Macpherson

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

The section continues to make progress in the reduction of violent crime, the assaults that remain are incidents, with a rare exception or two, whereby the suspect and offender are known to each other. The majority of the assault in Southern Wiltshire are of a domestic nature, as a force Wiltshire Police are trailing Domestic Violence Protection notices which grants the police power to remove a suspect from an address for 48 hours (this in turn can be extended by the courts). This is designed to allow victims time to engage with support mechanisms and make decisions about their future.

There has been an increase in the number of both dwelling and non-dwelling burglaries compared to last year. Work has started to analysis the reasoning behind this and will likely result in proactive operations being undertaken by the team and our colleagues in Salisbury.

CRIME & DETECTIONS (Aug 2010 – Aug 2011) compared to previous year

Southern Wiltshire	Crime				Detections	
	August 2009 - July 2010	August 2010 - July 2011	Volume Change	% Change	August 2009 - July 2010	August 2010 - July 2011
Violence Against the Person	92	82	-10	-11%	34%	48%
Dwelling Burglary	33	42	9	27%	15%	17%
Criminal Damage	99	117	18	18%	9%	3%
Non Dwelling Burglary	94	123	29	31%	1%	4%
Theft from Motor Vehicle	57	63	6	11%	7%	2%
Theft of Motor Vehicle	14	11	-3	-21%	14%	9%
Total Crime	615	694	79	13%	14%	13%
Total ASB	497	503	6	1%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month period (Apr - Jun 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</p> <p>** Detections include both Sanction Detections and Local Resolution</p>						

Southern Wiltshire Area Board – 6 October 2011

Chairman's Announcements

Wiltshire's new 'Warm and Well' free home insulation scheme

There are an estimated 30,000 people in fuel poverty in Wiltshire, who cannot afford to heat their homes adequately. How many live in your community area?

Cold homes impact on the health and wellbeing of your local residents. Would you like to help yourself and other residents save money and improve your home comfort?

The new Wiltshire Warm and Well scheme is open to all home owners and private tenants, and enables residents to improve the energy efficiency of their homes through installing loft and cavity wall insulation – saving money on bills and making homes warmer.

To access the scheme

Freephone: 0800 512 012, or go to <http://www.warmandwell.co.uk>

With Council funding as well as national CERT funding, Wiltshire Warm and Well aims to improve 3,000 homes in financial year 2011/2012.

Wiltshire Council's Core Strategy commits the council to reducing carbon emissions throughout the county. Carbon emissions from domestic properties make up 24% of total emissions. Improving insulation of domestic properties therefore makes a significant contribution to energy saving and therefore carbon emissions reduction.

We urge Area Board partners to get involved and help refer people to the scheme.

If you would like to hold a special event to promote the scheme, or promote it as part of another event you are holding, the 'Green Room' van is available to help, (further details at <http://www.warmandwell.co.uk> > The Green Room). Leaflets can also be supplied should you be interested, simply email your request to:

warm&well@swea.co.uk

Further information on this scheme can be accessed on the Wiltshire World Changers Network website, <http://wiltshireworldchangers.org> or via the Wiltshire Council website, <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/housing/housinggrants/homeenergygrants.htm>

Rachel Ross
Home Energy Efficiency Officer
Energy Change and Opportunity
Economy and Enterprise
Wiltshire Council
P O Box 2281
Salisbury
SP2 2HX

Winter Maintenance Service

Our Aims

Our Aim is to make Wiltshire Roads as safe as possible by salting around 725miles (which is 25% of the entire road network). Each Precautionary salting costs on average £17,000. It uses 168 tonne of salt per run and the Council buys in roughly 14,000 tonne per season. After last season the Council was left with only 210 tonnes!

Our Aim is also to enable local communities to help themselves, by providing salt/grit bins, hand spreaders to town/parish councils and also 1 tonne salt bags for use on the highway!

It is unrealistic and uneconomic to salt all roads, but once a salting run is done the majority of road users will live within reasonable distance of a treated road.

How Salt Works

Salt is not as effective once the surface temperature reaches below -8°c.

Salt requires tyre action to make it more efficient.

If it rains then the salt will be washed off of the road, we always try and salt after it has rained.

Putting salt on thick snow will do nothing, the snow must be removed before salt is put down.

Grit Bin Tips

Firstly, salt/grit provided by the Council is intended for highway use only, not for private driveways or land.

You only need to put down 1 tablespoon of salt for one metre square of highway/pavement, this needs to be thinly spread to be most effective.

You can apply table salt to paths, pavements and highways

When it snows remember SHOVEL, SWEEP and then SALT

Don't use water, boiling or otherwise as this will quickly re-freeze leaving icy patches.

The Council has 1,600 grit bins and it uses 800 tonne of salt every time they are all filled.

If your Grit Bin is empty!

Contact Clarence on 0800 23 23 23 or email Clarence@wiltshire.gov.uk

Please note: Each grit bin is filled before the start of each season and then refilled when resources become available during winter.

Southern Wiltshire Area Board – 6 October 2011

Chairman's Announcements

FAQs - Registration of Septic Tanks

Since April 2010 all septic tanks need to be formally registered with the Environment Agency. For many properties this can be a straight forward process, is free, and only needs to be done once.

Discharges to rivers and streams must be registered immediately but those to ground may be registered at any time before 1 January 2012.

How do I know if my discharge is going to ground or surface water?

If your discharge is to ground then you should have a septic tank and an infiltration system (a soakaway) or a package sewage treatment plant (a PTP).

If it goes to surface water (such as a river, stream or estuary) it will be via a package sewage treatment plant (a PTP).

Can I register if my discharge to surface water is straight from a septic tank?

No. You will either need to apply for an environmental permit or install better treatment for the sewage. Better treatment could include installing a package sewage treatment plant.

What if I did not know anything about having to register my septic tank and have gone past the required date?

Please register as soon as possible.

Why do I need to register? My sewage system has been working fine for years.

New legislation (the Environmental Permitting (England and Wales) Regulations, 2010) requires the Environment Agency to create a register of small sewage discharges.

What if I refuse to register?

You would be in breach of the Environmental Permitting (England and Wales) Regulations 2010 (EPR) and could risk action from the Environment Agency.

Do I have to pay to register?

No. There is no charge for registration.

What is the quickest way to register?

By registering online at the below address:

<http://www.environment-agency.gov.uk/homeandleisure/132387.aspx>

The Environment Agency is aware that many people will find out about this requirement when they come to sell their house. We recommend the online registration system to all customers, especially those who need the fastest response they can provide.

Can I apply using a paper application?

Yes. You can download the paper application form at http://www.environment-agency.gov.uk/static/documents/Business/WQX001V02Aug10_e-form_Opt2_1.pdf

Alternatively you can request a paper application form by calling the Environment Agency on 03708 506 506 (Mon-Fri 8am - 6pm).

Applying on paper will take more time than online registration, so if at all possible, please register online.

Who to Contact for further information

Please email to enquiries@environment-agency.gov.uk

Or you can call on 03708 506 506.

Or contact the address below:

Environment Agency,
Quadrant 2,
99 Parkway Avenue,
Parkway Business Park,
Sheffield,
S9 4WF

WILTSHIRE COUNCIL

AGENDA ITEM NO. 09

SOUTHERN WILTSHIRE AREA BOARD
THURSDAY 6 OCTOBER 2011

COMMUNITY ASSET TRANSFER

Two Parcels of Land at Redlynch and Woodfalls

Executive Summary

This report deals with applications for the transfer of the Chalk Pit, Muddyford Road, Redlynch and Vale Road Allotments, Woodfalls to be transferred to Redlynch Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider applications submitted by Redlynch Parish Council for the transfer of the Chalk Pit, Muddyford Road, Redlynch and Vale Road Allotments, Woodfalls. The applicants' proposals are attached to this report along with a map of the area.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfers.

Tom Bray
Southern Wiltshire Community Area Manager

SOUTHERN WILTSHIRE AREA BOARD
DATE TBC

COMMUNITY ASSET TRANSFER

Two Parcels of Land at Redlynch and Woodfalls

Purpose of Report

1. The Area Board is asked to consider applications submitted by Redlynch Parish Council for the transfer of the Chalk Pit, Muddyford Road, Redlynch and Vale Road Allotments, Woodfalls.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The applications before the Area Board

6. The applications from Redlynch Parish Council are attached and relate to the transfer of Vale Road Allotments, Woodfalls for allotments and the Chalk Pit, Muddyford Road, Redlynch for amenity and recreation purposes.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.

8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the outcome of the consultation is included within the applications. Cllr Randall, the local member, has been apprised.

The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 The Chalk Pit and Vale Road Allotments site are both subject to leases to Redlynch Parish Council. Both leases have expired but Redlynch Parish Council is continuing to occupy the land in accordance with the provisions of the Landlord & Tenant Act 1954, which provides for a commercial lease to continue until one of the parties brings it to an end.
 - 9.2 The Chalk Pit is subject to the terms of an Award dated 18th October 1822 which allow the inhabitants of the parish to get stone gravel and chalk for the purpose of repairing the highways and roads within the parish and for manuring the lands and grounds in the parish.
 - 9.3 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
 - 9.4 The land has no value other than as amenity/allotment land and Redlynch Parish Council will continue to maintain it. Therefore, there are no financial implications.
 - 9.5 The Vale Road property may be subject to rights for services to and from the surrounding houses to cross the land.

Recommendation

10. To approve the transfers.

Tom Bray

Southern Wiltshire Community Area Manager

Form CAT01

Community asset transfer: application

Your details

Your Organisation	<i>Redlynch Parish Council</i>
Contact name	<i>Helen Brown</i>
Position held	<i>Clerk to Redlynch Parish Council</i>
Address	<i>Syrenco 1 Kingsford Close Woodfalls Salisbury Wilts</i>
Postcode	<i>SP5 2NQ</i>
Telephone	<i>01725 513245</i>
Email	<i>redlynchpc@btinternet.com</i>

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

*Chalk Pit, Mudeford Road, Redlynch
Plan attached*

Summary of proposal

Why do you want the asset and how will this benefit the local community?

This asset has been available for the use of the parish for over 50 years. We would like to maintain it with the long term view of providing an open space to be used by the community in particular youth groups.

Community use

Please explain how the asset will be used
(Please refer to questions 5-8 in the checklist - CAT02)

There are no utilities and we have no plans to provide any.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose
(Please refer to questions 5-8 in the checklist - CAT02)

It is an area which has been untouched for over 50 years and is useful for outdoor activities.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised
(Please refer to questions 9-14 in the checklist - CAT02)

The Parish Council has discussed this at length and is in agreement that this asset should be transferred.

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset
(Please refer to questions 15-18 in the checklist - CAT02)

All these items will be addressed by the Parish Council if the asset is transferred

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?
(Please refer to questions 19-23 in the checklist - CAT02)

We are prepared to pay a nominal sum for the asset. The Parish Council will meet any day-to-day running costs.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?
(Please refer to questions 24-27 in the checklist - CAT02)

The asset will be managed by a sub-committee of the Parish Council

DECLARATION

I confirm that the details included in this application are correct

Signed:

Name (please print):

Date:

Appendix 2



CR

CR

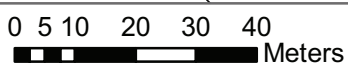
87.2m

(disused)

Und

Cliff Cottage

FF



Title: **The Chalk Pit, Muddyford Road
Redlynch**

Crown copyright and
database rights 2011
Ordnance Survey 100049050

Date: September 2011

Scale: 1:1250

Dr Carlton Brand BA MSc EngD
Corporate Director, Resources
Telephone 0300 456 0100

Wiltshire Council
Where everybody matters

Form CAT01

Community asset transfer: application

Your details

Your Organisation	<i>Redlynch Parish Council</i>
Contact name	<i>Helen Brown</i>
Position held	<i>Clerk to Redlynch Parish Council</i>
Address	<i>Syrenco 1 Kingsford Close Woodfalls Salisbury Wilts</i>
Postcode	<i>SP5 2NQ</i>
Telephone	<i>01725 513245</i>
Email	<i>redlynchpc@btinternet.com</i>

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

The allotments, Vale Road, Woodfalls, Salisbury. Plan attached.

Summary of proposal

Why do you want the asset and how will this benefit the local community?

We would like this asset to ensure its long term future.

Community use

Please explain how the asset will be used
(Please refer to questions 5-8 in the checklist - CAT02)

As allotments for use by the community. Mains water is available, no other utilities required.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose
(Please refer to questions 5-8 in the checklist - CAT02)

This land has been used as allotments for several years.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised
(Please refer to questions 9-14 in the checklist - CAT02)

No change of use proposed therefore consultation unnecessary.

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset
(Please refer to questions 15-18 in the checklist - CAT02)

As this is already used al allotments, insurance and risk assessments are already in place.

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?
(Please refer to questions 19-23 in the checklist - CAT02)

Allotments are rented out and if necessary subsidised by Parish Council funds. We are prepared to pay a nominal fee.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?
(Please refer to questions 24-27 in the checklist - CAT02)

The asset will be managed by a sub-committee of the Parish Council

DECLARATION

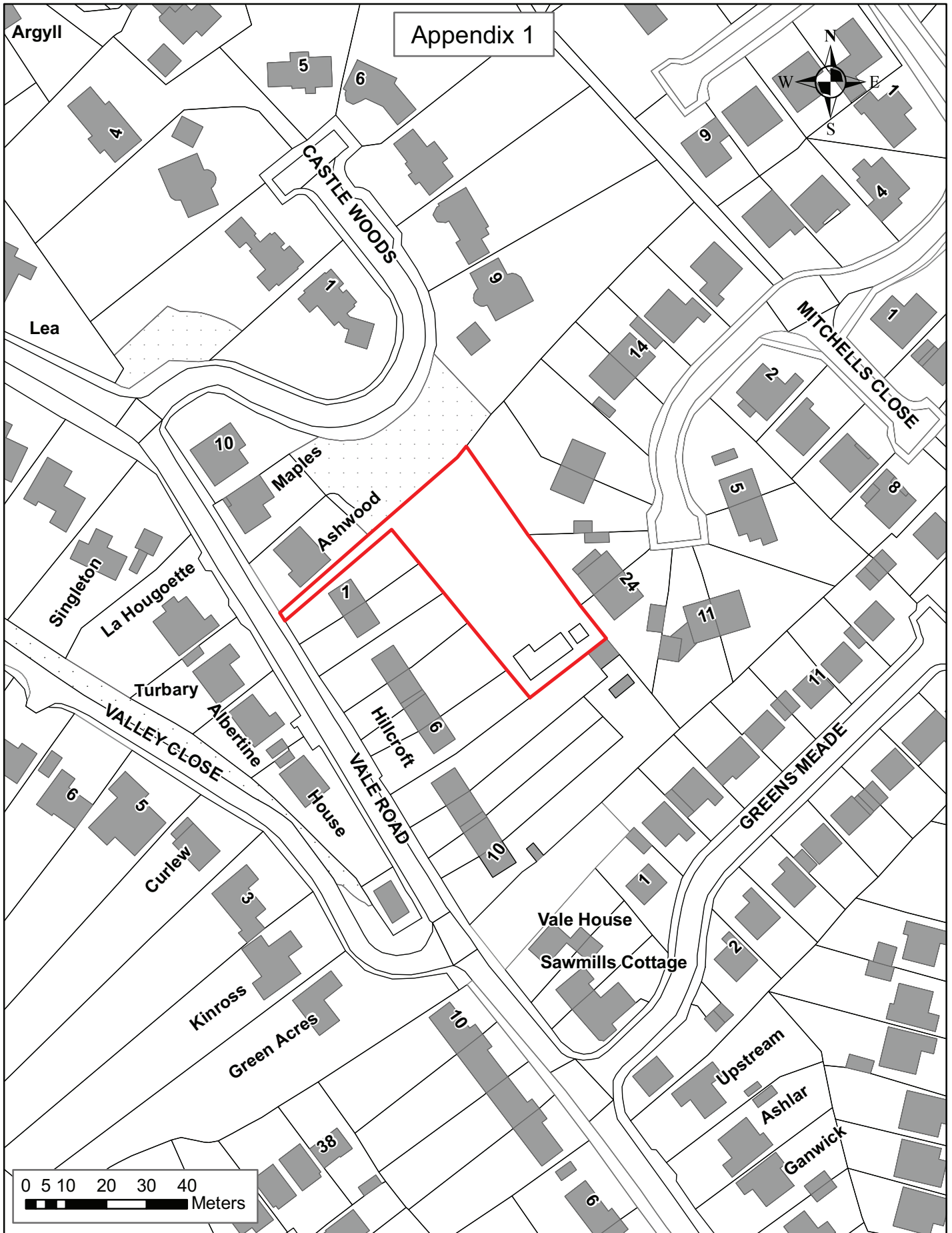
I confirm that the details included in this application are correct

Signed:

Name (please print):

Date:

Appendix 1



Title:

Woodfalls - Vale Road Allotments

Crown copyright and
database rights 2011
Ordnance Survey 100049050

Date:

September 2011

Scale:

1:1250

Dr Carlton Brand BA MSc EngD
Corporate Director, Resources
Telephone 0300 456 0100

Wiltshire Council
Where everybody matters

SOUTHERN WILTSHIRE AREA BOARD
(06 October 2011)

Police Satisfaction Survey (MEL Survey Wave 5)

1. Purpose of the Report

To discuss the recent survey of the level of public satisfaction in the Southern Wiltshire Community Area with the service provided by the police.

2. Background

These statistics are extracted from a Wiltshire-wide survey organised each year by the Wiltshire Police Authority. The sample size is only 1,000 across the County so the data must be treated with caution. However, it does highlight where there are significant differences between our Community Area and others and between our figures and the average for the force.

3. Areas of interest for Southern Wiltshire

There are 7 areas where there are minor negative variations between our Community Area and the force average. Due to the sample size these variations are not likely to be significant. However, there is one variation which stands out. The Area Board would like to explore this issue in more detail:

- Can influence decisions affecting their neighbourhood(s): Agree – 38% (Force av. 56%)

Areas where we perform **higher** than the force average:

- Feeling safe during night and day – 90% and 100% respectively
- How good a job the police are doing: Good & Excellent – 78% (Force av.71%)
- Agree that the Police understand the issues affect this community – 82% (Force av. 76%)
- Agree that Police would treat you with respect – 92% (Force av. 85%)

4. Looking at the data comparatively:

There are areas where there are variations between the satisfaction in different parts of the County which might highlight some possible lessons to be learnt from other areas. The list below gives an overview of these comparative variations.

- **Fear of crime (Last 12 months) – 18% (Force av. 13%)**
This compares with 2% in Corsham. SW is joint 22 (out of 27 Community Areas) with Amesbury also on 18%.
- **Level of service provided by Wiltshire Police: Satisfied – 70% (Force av. 77%)**
This compares with 90% in Swindon –South, and 84% in Malmesbury. SW is joint 23 (out of 27 Community Areas).
- **Agree that the police can be relied on to deal with minor crimes – 54% (Force av. 61%)**
This compares with 82% in Malmesbury. Interestingly Amesbury, Salisbury, Wilton all score quite low together.
- **Know how well the Police in their area(s) are performing – 14% (Force av. 18%)**
Most community areas score low in this however Swindon – West and Wootton Bassett score highly with 63% and 48% respectively.
- **Can influence decisions affecting their neighbourhood(s): Agree – 38% (Force av. 56%)**
This compares poorly to the Community Areas in the north of the County with Malmesbury 79%, Chippenham 63%, Wootton Bassett 79%, Corsham 76% and Calne 63%.

5. Areas where the Area Board can influence:

- **Can influence decisions affecting their neighbourhood(s): Agree – 38% (Force av. 56%)**
The Area Board has been involved in discussions about improving the Neighbourhood Tasking Group structure and process. To take this forward we would like the Board to consider setting up a task and finish group to look at this. The group would work closely with the Southern Wiltshire NPT to put a robust process in place. The task and finish group would seek views of Parish Councils and residents before bringing its plans back to the Area Board in December.
- **Know how well the Police in their area(s) are performing – 14% (Force av. 18%)**
The Area Board receives regular updates on Police performance and therefore recognises its joint responsibility for this measure. The Area Board must continue to try to increase awareness of its work amongst residents so they know they can access Police progress reports through the Area Board.

6. Recommendation

That the Board establishes a Task and Finish Group to work with Southern Wiltshire NPT to review and update the Neighbourhood Tasking Group process with a view to improving access for residents to influence decisions.

Report Author: Tom Bray – Community Area Manager
Tel No: 01722 434252, E-Mail: tom.bray@wiltshire.gov.uk

**SOUTHERN WILTSHIRE AREA BOARD
(06 October 2011)**

A Focus on Local Employment

1. Purpose of the Report

- 1.1. To update the Board on the outcome of our consultation with 3 business parks in Southern Wiltshire.
- 1.2. To update the Board on the next steps with regard to our Focus Group with Small Businesses.
- 1.3. To release funding to pay for 3 jobs boards in Downton, Old Sarum and Whaddon.
- 1.4. To approve retrospective spending on Jobs Clubs.

2. Background

- 2.1. The Southern Wiltshire Area Board wanted to initiate projects in the community area which meet local needs and respond to local challenges.
- 2.2. In order to find out what areas it should work on the Board held a consultation exercise at its meeting on 7 April 2011 and also administered an electronic survey asking the same questions to our community area network.
- 2.3. A significant majority of respondents felt the Area Board should take up one of these issues. **Local employment** emerged very clearly as the topic people would wish to see tackled at a local level.
- 2.4. At its meeting on 23 June 2011 the Area Board set aside 10% of its budget to fund initiatives focusing on local employment. It also delegated spending up to £250 on costs incurred to get these initiatives off the ground.
- 2.5. The Board has been working on 3 main initiatives:
 - Local Vacancies for Local People
 - Support for Small Businesses
 - Setting up local Job Clubs

3. Local Vacancies for Local People: Consultation Results

3.1. A very short questionnaire, comprising of 6 yes or no questions was circulated around business parks in Downton, Old Sarum and Whaddon. Businesses could respond in a number of ways. To try to improve the response rate we attached freepost envelopes to each consultation document.

3.2. Total response: Downton 19, Old Sarum 13, Whaddon 8

3.3. The responses, as of 26/9/2011 (closing date 30/9/2011) can be summarised as followed (the percentage represents the proportion of respondents who answered **yes** to the questions):

QUESTIONS	Downton (19)	Old Sarum (13)	Whaddon (8)
Q1. We would display vacancies on a jobs board near the business park...	74%	77%	88%
Q2. We would like to find out more about how this would work...	63%	77%	75%
Q3. We would like to contribute to a job club in our area	21%	23%	38%
Q4. We would like to know more about job clubs and how they operate	37%	77%	38%
Q5. We would offer work experience placements to local people	47%	62%	63%
Q6. We would like to receive the Southern Wiltshire Area Board e-newsletter which is sent about 6 times a year	58%	100%	88%
OUTCOMES			
Jobs Boards	Proceed	Proceed	Proceed (smaller board)

3.4. The Community Area Manager has sought a quotation from a local supplier in Old Sarum for 3 identical notice boards, including installation for £2,200. However, the idea of a technological solution is also being explored. Also smaller notice boards could be sourced for Whaddon where there are fewer businesses. We will go back to the supplier for a more detailed quote once we have finalised the consultation.

4. Support for small businesses in Southern Wiltshire: Consultation Results

4.1. So far we have had 19 respondents to our survey inviting expressions of interest for attending a focus group. Of that 19, only 13 were valid responses

as 6 did not leave their contact details.

- 4.2. 9 people are willing to take part in a focus group so far and we will hold this in the early evening in November. The date and venue is yet to be decided. We will open the invite to all small businesses again once a date is set. The table below summarises the results:

QUESTIONS	Total answering yes, out of 13.
Q1. We are a small business and would like to get involved in the focus group...	9
Q2. We prefer to attend a focus group in:	Evening (6)
Q3. We are interested in the idea of enterprise clubs...	11
Q4. We could offer our experiences and expertise to an enterprise club	8
Q5. We would like to receive the Southern Wiltshire Area Board e-newsletter which is sent about 6 times a year	6

5. Job Club Development

5.1. A job club has been held at Old Sarum Community Room where there were 3 attendees the next one will be on 21 October 2011. Downton Job Club starts on 11 October 2011 and will take place every second Tuesday of the month until Christmas.

5.2. The idea is to get local people to run these clubs so the sessions leading up to January 2012 will help us to establish them and to see if they are sustainable.

6. Implications

6.1. Financial Implications

As per the recommendations

6.2. Legal Implications

There are none.

6.3. Equality and Diversity Implications

There are none.

7. Recommendations

It is recommended that:

1. The Board funds the installation of 3 jobs boards at the 3 sites in the report up to a maximum of £3,500. The exact location, size of boards and process for displaying vacancies is to be determined locally and the Community Area Manager will work with all stakeholders to arrive at an agreed way forward. If a technological solution is preferred in a specific location then the Board will consider granting extra funds on 15 December 2011.
2. The Board sets aside up to £100 to hold a focus group which is to be held at an agreed location. The outcomes of the focus group are to be brought back to the next available Area Board.
3. The Area Board acknowledges the £125 spent on 4 Job Club sessions at Old Sarum.

Report Author: Tom Bray – Community Area Manager
Tel No: 01722 434252
E-Mail: tom.bray@wiltshire.gov.uk

SOUTHERN WILTSHIRE AREA BOARD
(6 October 2011)

A Focus on Speeding:

- **Getting Speedwatch or Speed Indicator Devices (SIDs) in your village**
- **30MPH Wheeled Bin Stickers**

1. Getting Speedwatch or Speed Indicator Devices (SIDs) in your village

1.1. The Southern Wiltshire Community Plan 2010 -15 identifies the need for all communities in the Community Area to identify ALL speeding hot spots across the Community Area with a view to identifying possible solutions. (Action 5 – Community Plan)

1.2. The Area Board supported a bid to buy equipment for Speedwatch and Speed Indicator Devices(SID) to the Performance Reward Grant Scheme back in 2009/10. Speedwatch has started up in many communities across Wiltshire and we continue to support its development.

1.3. From April 2012 the Area Board will be prioritizing the allocation of its own SID for the Community Area via the Community Area Transport Group. For a site to be eligible for Speedwatch or a SID it should have a metro count which will give us an understanding about the extent of the problem and potential solutions.

1.4. There are already 7 sites approved for Speedwatch. They are:
Ford, Landford (2), Alderbury (2), Woodfalls and Homington.

1.5. There are already 5 sites in the Community Area which received a SID on a temporary basis. These sites have already been approved. They are:
A338 – Britford, Firs Road – Firsdown, Moot Lane – Downton, C287 – Ford, A27 Romsey Road – Whiteparish

2. Report your speeding issue on the Issue System to get action

2.1. Communities should identify perceived speeding problems in the Parish on the issues system. Go to www.wiltshire.gov.uk/areaboards then go to “Report an issue in your community area”. [Or you can use this shortened link:
www.goo.gl/P6N3k]

2.2. You can identify more than one site but please raise them on separate issues. Also please identify the exact location where you think the speed of vehicles is at

its greatest. For example: Speeding in X Village, speed at greatest outside No. 5 The Cottage, The Road. By lamppost column no. 68/45. Please refer to the guidance in appendix A for suitable sites to place a metro count.

2.3. The Community Area Manager will then request a metro count. It will be placed when resources are available.

2.4. The Community Area Manager will receive the results which will come with a recommended action.

2.5. The thresholds for interventions are:

In a 30mph speed limit the following criteria will be applied;

30 to 34.9mph 85th percentile = No Further Action (NFA)

35 to 38.9 mph 85th percentile = eligible for Community Speed Watch

39 to 42 mph 85th percentile = eligible for the Speed Indicator Device (SID) programme.

Community Speed Watch does not operate in any speed limit above 40mph.

2.6. If the site is eligible for Speedwatch then we can help communities set up a scheme locally.

2.7. If the site is eligible for a SID then it will be added to the deployment programme that will be prioritized by the CATG. The deployment guidelines for a SID can be found at appendix B.

3. 30MPH Wheeled Bin Stickers

3.1. The Area Board were asked at the last meeting if it would support Winterslow PC if it applied for a small amount of funding for 30mph stickers for their waste bins. They had already funded 250 stickers and required more to complete the households on the main roads through the 30mph zone in the village.

3.2. The Board undertook to investigate if there was greater demand across the Community Area to see if there could be savings if they were brought in bulk.

3.3. The Board issued a short survey to parish councils to gauge take-up and the following parishes requested stickers:

Parish Area	No. of Stickers
Whiteparish	20

Laverstock & Ford	124
Coombe Bissett	150
Winterslow	150
Pitton	150
Alderbury	150
Total	744
Amount	8*£54.99= £440 (1 pack of 100=£54.99)

3.4. The Board also investigated the legal aspect and was advised that although Highways did not support the displaying of 30mph stickers on wheelie bins, it was not illegal. The main reasons for their concerns are:

- That they could cause confusion for motorists if the stickers are placed on bins NOT in a 30mph zone.
- Some people deliberately leave out the wheelie bin for longer which can impede the footway.

3.5. As a number of communities within our Community Area have these stickers already and there appears to be an appetite for them the Board has therefore been asked to fund the joint procurement of 800 stickers.

4. Recommendations:

1. To note the update and urge Parish Councils to identify the speeding issues in their areas on the issues system.
2. The Board should decide to:
 - A.** Fund the 800 stickers requested by 6 Parish Councils costing £440 if:
 1. They are only allocated to properties on the main roads which have a 30mph speed limit. And;
 2. That the bins are only left on the road side for waste collection purposes.

OR

- B.** Not fund the stickers.

Appendices:

- 1 – Criteria for metrocount site selection
- 2 – Deployment guidelines for a SID

Background papers:

Cabinet Member decision papers:

<http://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=405>

Report Author: Tom Bray – Community Area Manager

Tel No: 01722 434252

E-Mail: tom.bray@wiltshire.gov.uk

Criteria for Metro Count Site Selection

Below is a list of points that need to be followed when selecting a survey site. This is important as if not followed the data quality will be poor and inaccurate.

- 1) Select sites where most traffic is travelling at a constant speed across the tubes. Avoiding sites where vehicles are accelerating or decelerating due to bends, steep inclines, traffic signals or intersections.
- 2) Avoid site where vehicles stop over the tubes.
- 3) Ensure that traffic will cross perpendicular to the tubes. Avoid sites where vehicles will turn across the tubes.
- 4) Avoid sites that vehicles will change lanes.
- 5) Ensure there is a suitable securing point for the Roadside Unit, such as street furniture, tree or posts.
- 6) Needs to be at least a 100 Metres away from the beginning or ending of a speed limit change.
- 7) Consideration for the safety of the Survey Officer is paramount.
- 8) Include as much information of the location as possible including house number, lamp post number, road name, road number and maps

With all the above points covered the request will be dealt with as quickly as possible and results sent back.

The Road Safety Team will answer any questions regarding the above points. We are unable to visit sites as we are limited on resources, unless special circumstance arise.

SPEED INDICATOR DEVICE (SID) DEPLOYMENT GUIDELINES

1. Sites must meet the site selection criteria as set out in Technical Note: Camera and Community Speedwatch Site Selection Criteria (Wiltshire Council, March 2010).
2. It is the responsibility of the Parish Council to identify sites of speeding concern to the local Area Board in order to begin the site assessment process.
3. The SID will be in situ for 2 weeks at the chosen eligible sites.
4. The SID may not return to monitor a site within 3 months of the previous visit.
5. The exact location of the SID within the eligible site can be varied within the site limits at each visit.
6. The preferred location of the SID within the site limits can be put forward by local representatives.
7. Upon determining the chosen sites for monitoring, Area Boards will identify the dates on which they wish the SID to be deployed at each site thus preparing a basic deployment programme. This should take into account any local events etc that may affect the monitoring of each site.
8. If there are less than 6 sites chosen for monitoring within an Area Board area, then it will be expected that the Area Board will collaborate with other Area Boards who have in excess of 6 sites.

Item 12

Report to	Southern Wiltshire Area Board
Date of Meeting	6 October 2011
Title of Report	Community Area Transport Group Update & Councillor Initiative Funding

Purpose of Report

1. To update on the Community Area Transport Group schemes.
2. To ask Councillors to consider an application from Cllr Britton (Chairman of the Community Area Transport Group) to fund a Community Area Transport Group scheme which requires extra funding from the Area Board.

1. Update on CATG projects so far:

CATG Budget (2010/11 & 2011/12)= £13,676+£13,676 = £27,352	Total Project cost	Contribution from Parish Councils	CATG Contribution	Current Progress
Crossing on Middleton Rd, Winterslow	£3,671	£500	£3,171	Going ahead – Construction 10 Oct
Yellow lining on Odstock Rd	£4,500	£3,125	£1,125	TRO completed requires decision from Cabinet member
Extension to footway on C12, Odstock	£5,500	£1,500	£4,000	Going ahead – Construction Late Oct/early Nov
Crossing on the Ridge, Woodfalls	£4,000	£1,000	£3,000	Going ahead – Construction Late Oct/early Nov
Access improvements to footpath between London Rd Park & Ride to Lavertsock	Not from CATG	Not from CATG	Not from CATG	Cllr McLennan can update on this scheme
Gateway improvements, refuge and white lining on A338, Charlton All Saints	£25,050	£3,000	£15,726	An extra £6,324 is requested from the Board to complete this 2011/12
Other costs already incurred (speed survey at Ridge 2010/11)			£330	n/a
	£42,721	£9,125	£27,352	

2. Councillor Project to fund shortfall in CATG scheme.

Scheme	Amount Required
Charlton All Saints – Pedestrian refuge, gateway features and white lining	£6,324

1. Background

1.1 In addition to the Community Area Grant Scheme, Area Boards are able to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by a Councillor for consideration and approval by the Area Board.

1.2 Any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

1.3 The Area Board may wish to agree to limit the amount of money used for Area Board projects in order to retain a viable grants pot. This might be a set sum or a percentage of the whole budget.

1.4 In considering requests, the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organizations.

2. The Project: Charlton All Saints – Pedestrian Refuge, Gateway Features and White Lining

2.1 The CATG recommended to the Board the above spending plan which included the requirement for the Board to bid for £6,324 from the Substantive CATG fund which is a central fund that Area Boards could apply to for larger schemes in their area.

2.2 The bid to the substantive CATG fund was turned down because, it was claimed, the CATG could have funded the entire project with the funding it had available. It was also suggested that the Charlton All Saints scheme could be achieved by a phased approach allowing a reduced initial project to be funded by CATG. This is being contested by the Chairman of the CATG since its funds, although not actually spent, had been committed in 2010/11 and we are anxious to avoid two periods of disruption on this busy road. In the event of the Board approving this application and the CATG Chairman's appeal is eventually successful then the Board's grant can be returned to the general pot.

2.3. The CATG were very supportive of the Charlton All Saints scheme and recognised that there was a collision history at the site. Appendix 2 shows the collision history.

2.4. The reason for this bid is to implement the plan that the CATG presented to the Board in this financial year.

2.5. The Project Bid is attached at appendix 1.

Recommendation: Approve for the following reasons:

The completion of this project will implement the plan as set out by the CATG and it will also offer a solution to issue 1440 and 402.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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Southern Wiltshire Area Board Councillor Initiative

1. What is the project?
<p>To fund the safety improvements on the A338, Charlton All Saints. This is a scheme that has the support of the Community Area Transport Group who set aside £15,726 of its funding to address the issue. Further to this Downton PC have confirmed a contribution of £3,000.</p>
2. Where is the project taking place?
<p>Charlton All Saints – A338</p>
3. When will the project take place?
<p>Autumn/Winter 2011/12</p>
4. Please outline: <ul style="list-style-type: none"> • Community benefits • Evidence of need • Links to Community Plan • Community Issue
<p>This project will provide:</p> <ol style="list-style-type: none"> 1. Gateway feature 2. Pedestrian Refuge 3. White lining <p>Total £25,050</p> <p>This has been on the issues system since the start of the area board (2009) due to the high traffic volume and dangerous nature of this junction. Site has had 3 collisions since 2006.</p> <p>The CATG was especially concerned because this busy road has to be crossed by schoolchildren from Charlton accessing the bus stop and the danger will be mitigated by the pedestrian refuge.</p>

Southern Wiltshire Area Board Councillor Initiative

5. What is the desired outcome/s of this project?

To improve the safety of the A338 at Charlton All Saints

6. Who will Project Manage this project?

Wiltshire Council Highways

7. Please confirm costs and provide quotes

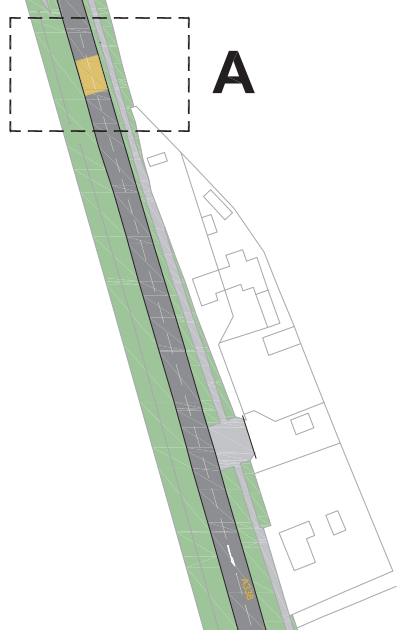
- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

£6,324

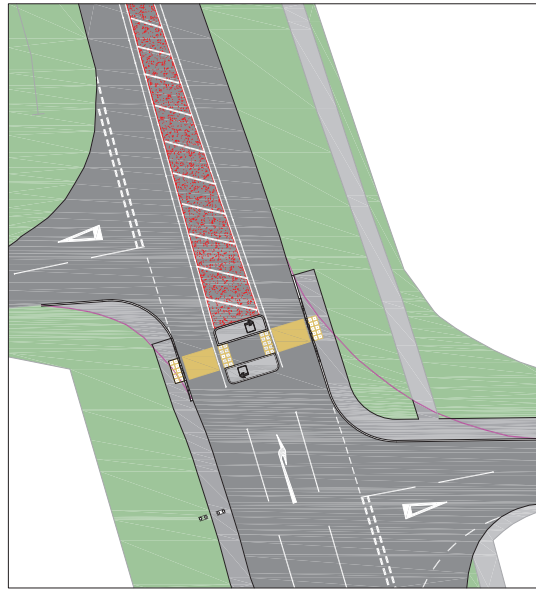
8. Additional information in support of the project

The bid to the Substantive CATG group was turned down because there were other priorities Wiltshire-wide.

This issue has been raised at the Area Board on numerous occasions so this extra funding would overcome this longstanding issue.



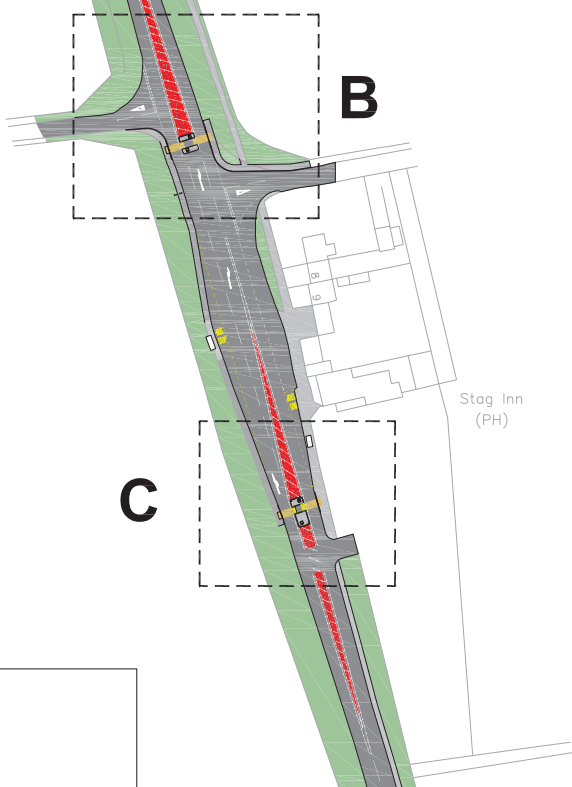
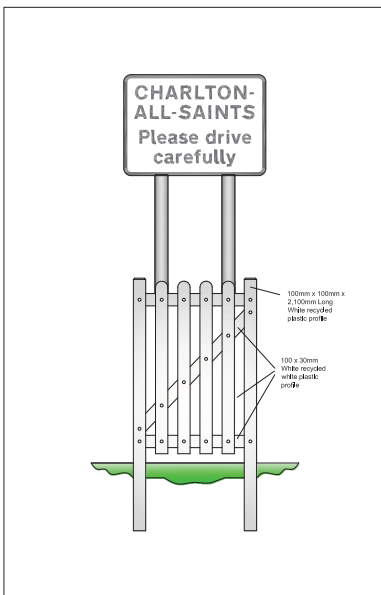
Option B - Northern Pedestrian Refuge



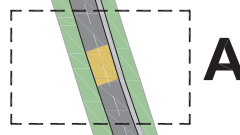
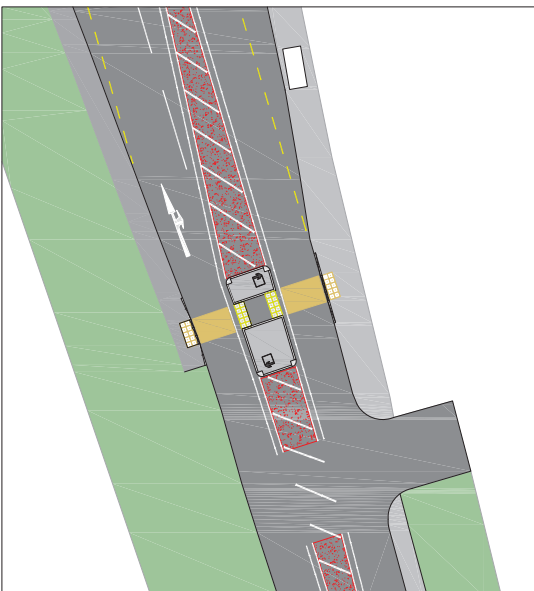
NOTES:

- Carriageway
- Proposed new areas of footway
- Existing areas of footway to remain
- Grassed area
- Existing kerbline
- High friction coloured surface to highlight crossing point
- High friction coloured surface to emphasise hatching
- Illuminated 'keep left' bollard
- Area of tactile paving to aid crossing for visually impaired users

Option A - Charlton-All-Saints Gateways



Option C - Southern Pedestrian Refuge



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 Wiltshire Council (100049050) 2010

Wiltshire Council
 Where everybody matters

M J Boden, TD, MBA, LLB (Hons)
 Corporate Director
 Department of Neighbourhood and Planning
 Bythesea Road, Trowbridge, Wiltshire, BA14 8JD

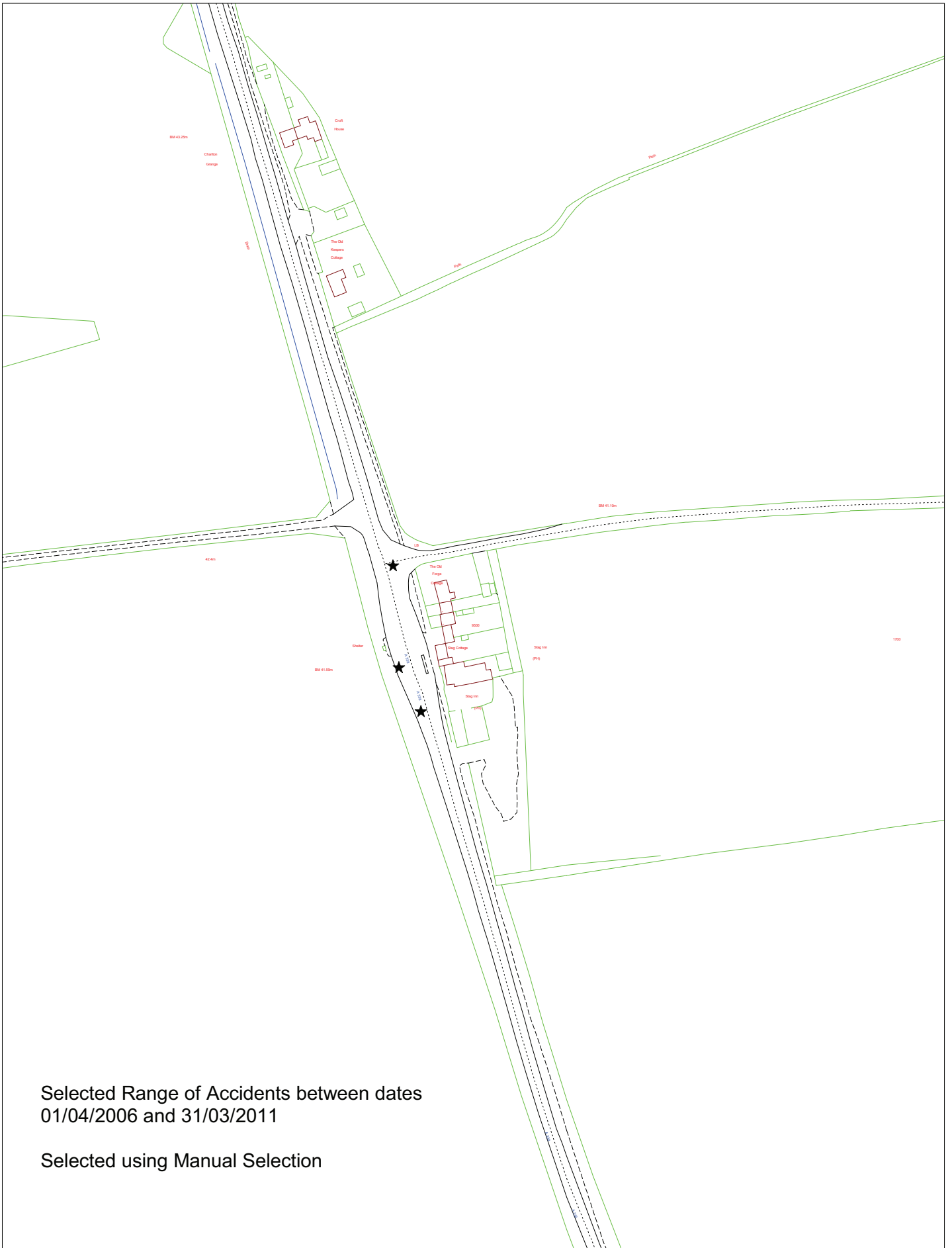
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REV	DATE	DRAWN	CHECK	APPROV	DESCRIPTION

PROJECT:
 Southern Wilts CATG Priority 2010/11
 A338/Charlton-All-Saints

DRAWING TITLE:
 Preliminary Options

SCALES:	NTS	REV:	0
DRAWING No.:	*	FILE REF:	A



Selected Range of Accidents between dates
01/04/2006 and 31/03/2011

Selected using Manual Selection

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The Stag, Charlton

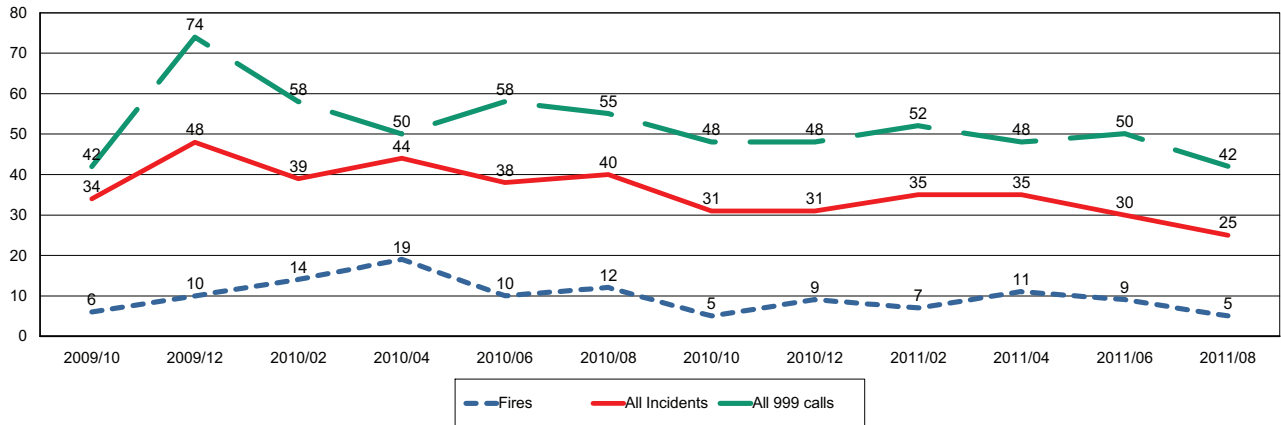
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DATE	13/06/2011
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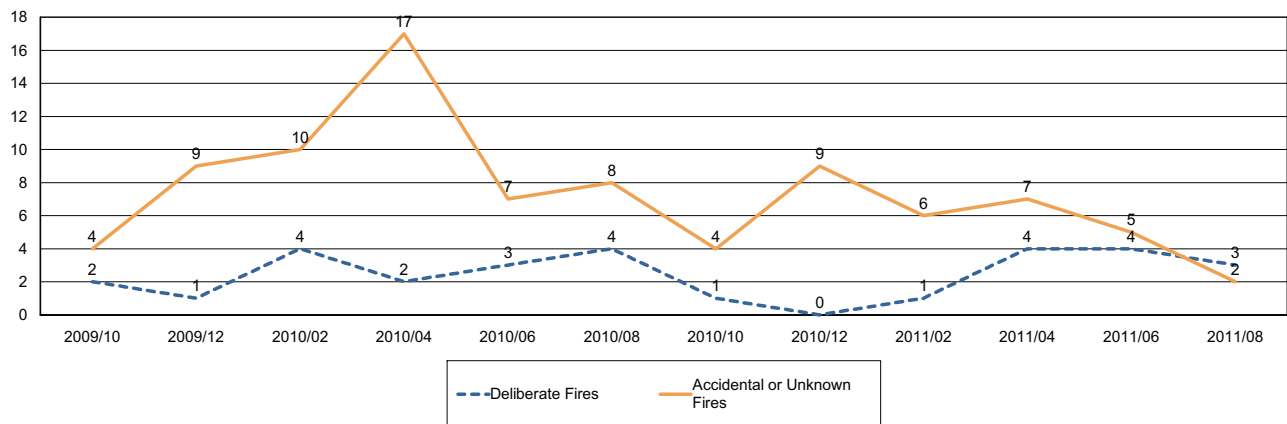
Report for Southern Wiltshire Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including August 2011. It has been prepared by the Group Manager for the Board's area.

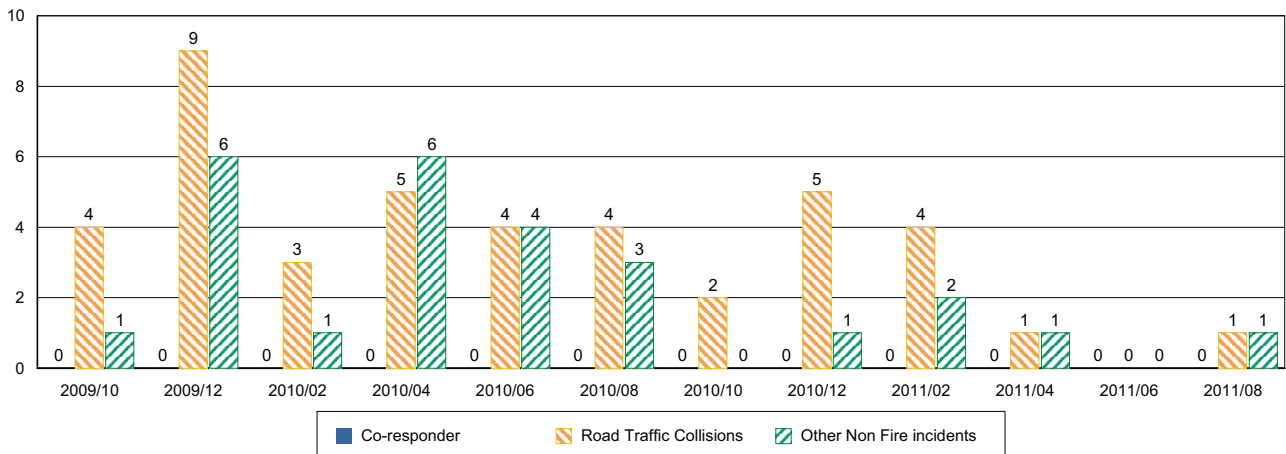
Incidents and Calls



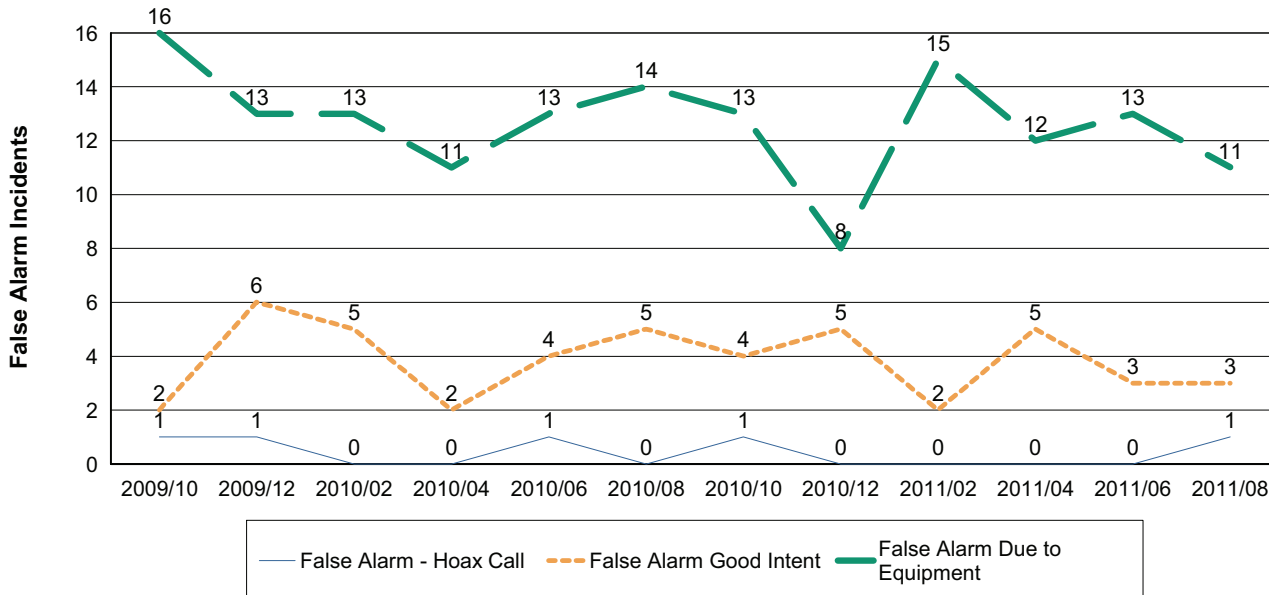
Fires by Cause



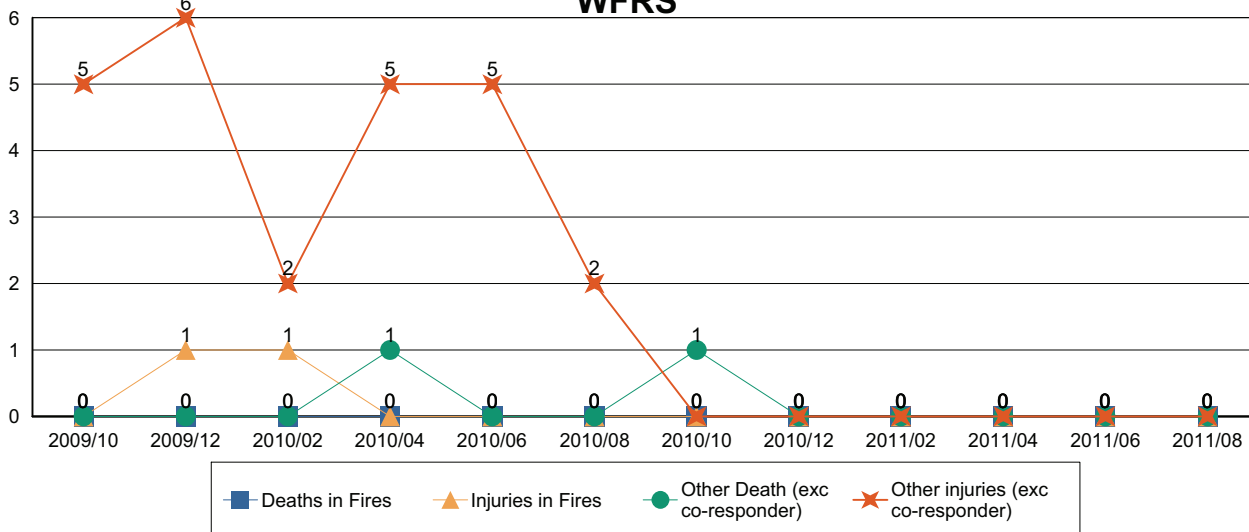
Non-Fire incidents attended by WFRS



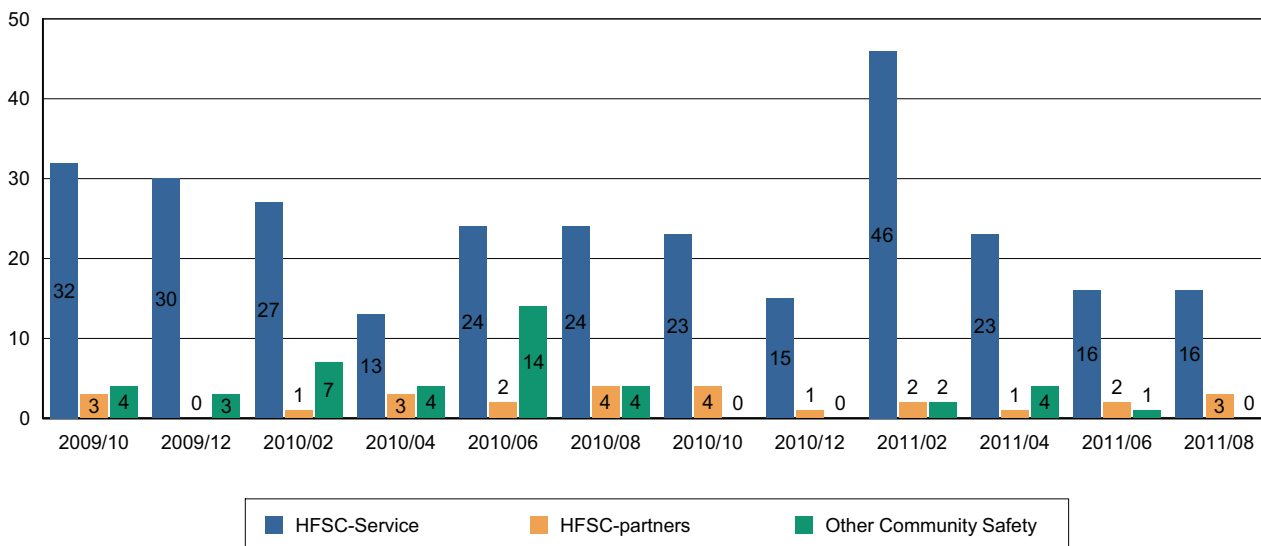
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – September 2011

Exercise after stroke service in Wiltshire

NHS Wiltshire and Wiltshire Council are working together to provide exercise classes for stroke survivors at leisure centres across the county. Exercise professionals have received stroke training so they can help people to recover more quickly through specially-tailored exercises classes. The first exercise after-stroke classes and gym-based sessions will be offered from September at Castle Place Leisure Centre in Trowbridge. Further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Exercise is particularly important for people who are recovering from a stroke, as a stroke often results in reduced strength, mobility, fitness and mood as well as loneliness and a myriad of additional challenges such as pain, impaired movement or comprehension, which may make it difficult for people with stroke to get to exercise facilities. The exercise after stroke service forms part of a range of improvements to stroke services in Wiltshire to help people rebuild their lives.

Stroke Clubs are currently held across Wiltshire in Amesbury, Chippenham, Salisbury, Swindon, Trowbridge, Warminster and Wroughton. Stroke community support workers are also available to provide advice and support to people who have had a stroke and their carers. A major review by the Care Quality Commission (CQC) on stroke care has placed NHS Wiltshire in the category of **best performing** Primary Care Trusts, ranking the trust 20 out of 151 PCTs for the stroke services it delivers. Further details can be found on the NHS Wiltshire website at: <http://www.wiltshire.nhs.uk/Public/Your-health-wellbeing/FAST-stroke-action.htm>

Stop Smoking Successfully

Nearly 5,000 people used the NHS Wiltshire Stop Smoking Service last year. Our aim is to make Wiltshire a healthier place to live and there are many more people we can help to quit. The Wiltshire NHS Stop Smoking Service supports people in a variety of methods and treatments, providing specialist support for groups of people such as women who are pregnant, people with mental health problems and young people. The team of advisors work across different services in all sorts of venues including GP surgeries and health centres, clinics, pharmacies, Children's Centres and hospitals. NHS Stop Smoking Services encourage anyone who is trying to stop their habit to contact us on 01380 733891 or via our website NHSstopsmoking@wiltshire.nhs.uk.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

**Crime and Community Safety Briefing Paper
Southern Wiltshire Community Area Board
Pitton Village Hall
Thursday 6th October 2011**



1. Neighbourhood Policing

Team profile:

Team Leader

Sergeant 1960 Dean Garvin

Alderbury/Laverstock

Police Constable 1594 Henry Clissold
PCSO 6099 Kim Weston

Downton

Police Constable 1157 Matt Holland
Police Constable 655 Fritz Macaulay
PCSO 6237 Luke Taylor

2. NPTs - Current Priorities & Consultation Opportunities:

Speeding through Homington

HGV's travelling through the south of the county

ASB in Alderbury

3. Police Authority Representative: Mr Angus Macpherson

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

The level of anti-social behaviour in Alderbury remains disproportionately high with most of the activity taking place in and around Spiders Island. The local team are working with the parish council as well as Wiltshire Council in an effort to improve the aesthetic and community spirit of the area, they will continue to focus on that over this next quarter. The area has seen an increase in the number of burglaries, the majority of these being to out buildings, garages and sheds, this will be monitored and proactive operations put into place as required.

CRIME & DETECTIONS (Aug 2010 – Aug 2011) compared to previous year

Southern Wiltshire	Crime				Detections	
	September 2009 - August 2010	September 2010 - August 2011	Volume Change	% Change	September 2009 - August 2010	September 2010 - August 2011
Violence Against the Person	89	85	-4	-4%	36%	47%
Dwelling Burglary	33	42	9	27%	15%	17%
Criminal Damage	95	120	25	26%	8%	3%
Non Dwelling Burglary	98	118	20	20%	1%	4%
Theft from Motor Vehicle	63	58	-5	-8%	6%	2%
Theft of Motor Vehicle	14	14	0	0%	14%	14%
Total Crime	621	678	57	9%	14%	13%
Total ASB	488	510	22	5%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month (May - Aug 2011) and 12 month period (Aug-Jul 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</p> <p>** Detections include both Sanction Detections and Local Resolution</p>						

Paul Franklin
Acting Inspector
Salisbury City & South Rural

**SOUTHERN WILTSHIRE AREA BOARD
(6 October 2011)**

Your Local Issues

1. Purpose of the Report

1.1. To update the board on the issues **in progress** since the last meeting in August 2011.

2. Issues in progress

ID	Category	Location	Summary of Issue
1879	Communities	Britford	Community Payback - Britford Memorial Hall
584	Highways	Pitton	Water run-off from The Whiteway Pitton
741	Highways	Clarendon Park	Crossing of A36 at Clarendon/Petersfinger
968	Highways	Hamptworth	Speed limit reduction on Hamptworth Road
1338	Highways	Grimstead	Pot-holes and road break up in Grimstead
1440	Highways	Charlton All Saints	Speeding on A338 between Downton and Matrimony Farm
1663	Highways	Laverstock	Problem with manhole cover in Laverstock
1724	Highways	Ford	Speeding traffic on Ford Lane, Ford
1779	Highways	Laverstock	Volume, type, speed of traffic using MilfordMill Road
1794	Highways	Downton	Speeding at Barford Lane, Downton
1815	Highways	Whiteparish	Poor condition of Dean Lane, Whiteparish
1816	Highways	Morgans Vale	Speeding at Morgans Vale
1830	Highways	Redlynch	Speeding in Redlynch
1836	Highways	Coombe Bissett	Repair white metal railings in Coombe Bissett
1861	Highways	Winterslow	Speeding in Winterslow
1874	Highways	Clarendon Park	A36 Petersfinger missing bollard needs replacing
1877	Highways	Morgans Vale	Curbside hole on Appletree Road
1893	Highways	Downton	Request for speed limit reduction outside Trafalgar school
1905	Highways	Laverstock	School traffic in Laverstock
1906	Highways	Homington	Flooding in Barbers Lane, Homington
1907	Highways	Homington	Speeding through Homington
1908	Highways	Nomansland	Speeding along North Lane, Nomansland, Redlynch
1558	Rights of Way	Firsdow	Increasing traffic on BOAT in Firsdow
404	Transport	Laverstock	School traffic problems in Laverstock
1471	Waste	Laverstock	Withdrawal of litter grant and litter in Laverstock

3. Updates for the above issues:

3.1. Full details on the issues are available online here:

www.wiltshire.gov.uk/southernwiltshireareaboard

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

4. **Reporting an issue:**

- 4.1. To report an issue go to www.wiltshire.gov.uk/southernwiltshireareaboard and click on “report an issue in your community now”.
-

Report Author: Tom Bray – Community Area Manager

Tel No: 01722 434252

E-Mail: tom.bray@wiltshire.gov.uk

Report to	Southern Wiltshire Area Board
Date of Meeting	6 October 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider an application seeking 2011/12 Community Area Grant Funding:

Application	Recommendation
Archaeological Watching brief for preparation of new Skate Park in the Village - Downton Parish Council - £1950	Approve

Key figures so far:

Available funds for 2011/12 – **£42,979** (including £2,000 refund)

Amount spent on grants so far in 2011/12 - **£6,895**

Amount spend/set aside for Local Employment so far - **£4,103**

Amount of funding sought for October 2011 - **£1,950**

Amount left if all awarded - **£30,201**

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. We can signpost groups to the Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Southern Wiltshire Area Board has been allocated a 2011/2012 budget of £41,036 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £-7 and in addition to this committed £50 to Coombe Bissett Parish Plan Steering Group for printing from the 2011/12 budget. Further to this the Board has been refunded £2000 as the Laverstock Youth Club project did not go ahead. This leaves a total budget of **£42,979** for the 2011/2012 financial year.
- 1.6. A decision was made that from 2010/2011 and thereafter paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2011/12• Southern Wiltshire Community Plan 2010 - 2015
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be at least 4 more rounds of funding during 2011/12, including this meeting. The deadline for submitting applications to the Community Area Manager is about 4 weeks prior to the meeting. For the actual date see:
www.wiltshire.gov.uk/southernwiltshireareaboard

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Southern Wiltshire Area Board. Grant applications totalling **£1950** have been received for this meeting.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

8. Grants

Ref	Applicant	Project proposal	Funding requested
SW02/1 1	Downton Parish Council	Archaeological Watching brief for preparation of new Skate Park in the Village	£1950

Officer recommendation: Approve

- 8.1.1. Although the applicant is a parish council, due to the project being a one off project and not maintenance of an existing facility this application meets grant criteria 2011/12.
- 8.1.2. Application demonstrates a direct link to the Community Plan 2010 – 15
- 8.1.3. This project is to fund the costs of the Archaeological Watching brief which is a mandatory part of the preparation of the ground where the Skate Park will be situated.
- 8.1.4. The Skate Park project has significant local support from young people of the village and they have raised money towards it. Also Trafalgar School have pledged £1000 and around £40,000 will be sourced from R2 funds.
- 8.1.5. The Area Board recognises the need to support and enhance local facilities for young people. As this is a brand new facility, and that significant amounts have been raised locally the Board will not be contradicting the grants policy if the award is granted.
- 8.1.6. If the Board does not fund this project then the community would continue to fundraise.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Downton Parish Council		
Contact name	Bev Cornish		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Skate Park for Young People in the Moot Lane Recreation Ground, Moot Lane, Downton - Contribution towards an Archaeological Watching Brief on an Ancient Monument Site		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is to build a low maintenance concrete skate park with a size of around 29m x 9 m in the Moot Lane Recreation Ground in Moot Lane, Downton. The aim is to provide a dedicated site for outdoor physical activity which the young people of the parish who use skateboards, scooters and bmx bikes can use. The riding of BMX bikes is a very popular activity in Downton. The Parish Council is keen to create a safe/interesting environment which will attract young people and deter them from causing a hazard to drivers and pedestrians and from using other unsafe areas of the village .		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Wiltshire Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 2010/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 2010/11	No <input type="checkbox"/>

Where will your project take place?	Moot Lane Recreation Ground
When will your project take place?	Spring 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	<p>Downton Parish Council carried out a survey of the young people of the parish by placing questionnaires in the schools and at the youth club to seek the young people's views about what play equipment they would most like to see installed in the parish. Forty percent of the 112 responses requested a skate/bmx park.</p> <p>The skate park will provide considerable benefit to the community because it will provide a lot of the young people with a facility they really want. It will be an outdoor activity which is healthy, sociable and safe and will enable parents to feel reassured that their children are in one place rather than cycling/skateboarding in dangerous places around the village.</p> <p>The village will also be a safer place for other residents because the young people are not riding their bikes/skateboards all over the village.</p>
How many people will benefit from your project?	1500
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Crime and Community Protection No. 28
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. Downton Parish Council is contributing approx. £40K from R2 funds to this project and the Trafalgar School at Downton has committed to donating £1K. A final design has not yet been agreed but we are estimating that the project will cost between £40-45K to implement. The Ancient Monument Consent is an indirect cost because the location of the build is adjacent to an Ancient Monument (The Moot) and a archaeological watching brief is a requirement before any construction work can be carried out.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	3 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From future Precept/R2

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We plan to conduct a survey of the young people once the skate park has been installed.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: April	Year: 2011
A - Total income:	£44156	
B - Minus total expenditure:	£41344	
Surplus/deficit for year: (A minus B)	£2812	
Free reserves currently held:	£5000	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Archaeological Watching Brief	£1,950	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Trafalgar School		£1,000
	£	R2		£40,000
	£	Fundraising by young people		£2,050
Total Project Expenditure	£1,950	Total Project Income		£43,050

Total project income B	£43,000
Total project expenditure A	£45,000
Project shortfall A – B	£1,950
Grant sought from Wiltshire Council Area Board	£1,950
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	Downton Parish Council

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Bev Cornish

Date: 15/09/2011

Position in organisation: Clerk to the Council

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Wessex Archaeology

Salisbury Office: Portway House, Old Sarum Park, Salisbury, Wiltshire SP4 6EB
Tel: 01722 326867 Fax: 01722 337562

OUR REF: CB/SM/06.11/T14998.01

29 June 2011

Bev Cornish
Downton Parish Clerk
Downton Parish Council
West View
Slab Lane
Downton
Salisbury
Wiltshire
SP5 3PS

By e-mail bev.cornish@tiscali.co.uk

Dear Bev

RE: Moot Lane Recreation Ground, Downton: Archaeological Watching Brief

Further to our earlier telephone conversation and your conversation with my colleague Richard Greatorex inviting Wessex Archaeology to provide a quotation for the archaeological watching brief at the above site, I am pleased to submit the enclosed fee quotations and rates, including:

- Preparation of a Method Statement and Risk Assessment
- A team of one archaeologist and survey hire to carry out a watching brief during the works
- Basic finds processing, assessment and submission of an illustrated report on the results of the watching brief.
- Contingency rates for various items including consultancy should assistance with completion of the SMC or liaison with EH be required.

We can confirm we have staff available from mid July 2011 onwards. If commissioned, we would be grateful for a written instruction and a minimum of one weeks notice in order to designate resources.

I trust this provides you with the information you require, however please do not hesitate to contact me if you have any queries. I look forward to hearing from you in due course.

Yours sincerely

CAROLINE BUDD MifA
Project Manager: Salisbury Regional Office
e-mail c.budd@wessexarch.co.uk
Encl.



Edinburgh Office
719 North St David Street
Edinburgh
EH2 1AW
Tel: 0131 524 9561

Sheffield Office
Unit R6, Riverside Block
Sheaf Bank Business Park
Prospect Road, Sheffield S2 3EN
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Rochester Office
Bridgewood House
8 Laker Road
Airport Industrial Estate
Rochester, Kent ME1 3QX
Tel: 01622 739381



email: info@wessexarch.co.uk

www.wessexarch.co.uk



Moot Lane Recreation Ground, Downton

Archaeological Watching Brief

Wessex Archaeology

Cost proposal T14998.01

Item	Description	Cost
Watching Brief (assumes 3 day attendance)		
1	Preparation of RA/ Method Statement	£250
2	Archaeologist (3 days @ £175 per day)	£525
3	Project Management (0.5 hours per day) (3 days @ £25 per day)	£75
4	Transport (3 days @ £50 per day)	£150
5	Survey hire (3 days @ £50 per day)	£150
	Sub-Total	£1,150
Watching Brief Report		
6	Basic finds processing, assessment and submission of an illustrated watching brief report to LPA Estimated as 20% of field costs, with a minimum of £800	Min £800
7	Preparation and deposition of archive (dependent upon quantity of material recovered)	Min £100
Contingency		
8	Additional archaeological staff, <u>if required</u> , Project Officer Site Assistant Specialist attendance	£205/day £125/day £245/day
9	Additional transport, <u>if required</u>	£57/day
10	Project Manager: consultancy and/or attendance at meetings, <u>if required</u> , inclusive of transport costs	£65/hr

This quotation has been prepared on the following basis;

Item 1 Provides for the preparation of a standard WA Method Statement (including a single A4 figure and WA Risk Assessment and to carry out in-house staff project briefing.

Items 2 to 5 Three day rate for one archaeologist, inclusive of staff and transport, to carry out the watching brief. Costs are based on 7.4 hour working day (excluding 1 hours travelling per day), Monday to Friday. Overtime rates will apply for hours above and beyond those stated.

Assumes that the on-site Health and Safety induction will be carried out during normal working hours (as stated above) and on the first day of site attendance.





Wessex Archaeology

Salisbury Office: Portway House, Old Sarum Park, Salisbury, Wiltshire SP4 6EB
Tel: 01722 326867 Fax: 01722 337562

Costs of all items as stated above assume that free access to site and welfare (toilets) will be available on-site. Temporary welfare can be arranged, if required, at an additional cost of £100 per two week minimum hire.

Item 6: Estimated basic assessment of archaeological material and production of a formal illustrated watching brief report. Assumes a low level of archaeological potential within the watching brief area.

Item 7: Estimated cost for deposition of the archive from the WB

Items 8-10: In the event that significant archaeological remains or human burials were found requiring liaison with LPA regarding an appropriate level of additional mitigation and post-excavation work, rates are for additional contingency costs for consultancy and additional staff/specialists if required.

In the event that significant archaeological remains and large quantities of archaeological material are found, requiring radiocarbon dating or significant environmental/artefact specialist assessment and subsequent analysis and publication, likely costs will be estimated and submitted to the client for approval, in advance of any post-excavation works.

Costs assume:

- Works to be undertaken are in line with the WA Method Statement.
- Assumes that work will be undertaken in conjunction with existing sub-contractors, who will take the role of Principal Contractor.
- Whilst every effort will be made to co-ordinate site attendance with the Client's ground worker, charges will be made in the event site visits are aborted by the Client or their ground worker with insufficient notice
- Free access for staff and plant is granted/available to the site
- Assumes site are secure and areas will not require fencing
- Assumes that the site is not contaminated and there is no requirement for remediation or specialist handling of soils in respect of contaminated materials.
- The presence of above/below ground services will not unduly affect working methodology
- Adverse weather conditions will not cause undue delay or affect the working methodology, otherwise additional costs would be incurred
- Assumes preparation of report for submission to the client within four weeks of completion of the field work, unless otherwise arrange with the LPA.
- Assumes that no specialist PPE other than the standard issue WA hard hat, sleeveless hi-vis vest, steel mid-sole and toe-capped boots, goggles and gloves will be required. Should further specialist PPE be required then further charges will be incurred at cost +10%.

All costs are exclusive of VAT which will be charged at the prevailing rate

All costs are valid for 90 days

All work will be carried out according to our standard terms and conditions (attached)

Wessex Archaeology 29/06/2011

Page 2 of 2



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719 North St David Street
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Rochester Office
Bridgewood House
8 Laker Road
Airport Industrial Estate
Rochester, Kent ME1 3QX
Tel: 01622 739381



email: info@wessexarch.co.uk

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SOUTHERN WILTSHIRE AREA BOARD - Forward Plan 2011/12

Item No. 17

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items and Chairman's Announcements
15 December 2011	Cllr John Noeken	Trafalgar School, Downton	<ul style="list-style-type: none"> Fees and Charges Policy Update on Transfer of Community Services – Great Western Hospital Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
2 February 2011	Cllr Toby Sturgis	Winterslow Village Hall	<ul style="list-style-type: none"> Fortnightly Refuse collections Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
5 April 2012	TBC	Morgans Vale & Woodfalls	<ul style="list-style-type: none"> Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>

Community area manager: Tom Bray (tom.bray@wiltshire.gov.uk)
 Democratic services officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)
 Service director: Tracy Carter (tracy.carter@wiltshire.gov.uk)

